

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
November 20, 2017**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:05pm on Monday, November 20, 2017. The following members of the Vestry were present: Ron Barbee, Carter Collins, Olivia Delahaye, Bill Gautier, Ralph Greco, Sherri Hubbard, Jeff Kager, Karen Smith, and Victor Talbird. Rick Bradley, LaQuinta Jernigan, and Frank Laney were absent. Also present were Christine Ingram, Parish Administrator/Church School Director; John Goehrke, Treasurer; and Lanny Wase, Clerk. George Adamik welcomed the newly elected Vestry members who were present: Nicole Gatchalian, Rob Johnson, Mary Kintz, and Kristen Walker.

Formation

Bill Gautier opened the meeting with prayer. Frank Laney was asked to bring a prayer or meditation to the December meeting.

Information

1. Diocesan Convention Update: George Adamik noted that it was good to see people gathered from all over the diocese and especially to see Bishop Sam Rodman in his new role. The theme of the convention was "Becoming Beloved Community" and included talks on racial reconciliation. Following the lead of The Episcopal Church, Bishop Rodman listed diocesan priorities for the coming year: evangelism, reconciliation, and earth stewardship.

Discussion

1. New Vestry Members: George Adamik welcomed new members and thanked them for their willingness to serve.

2. Stewardship Update: Christine Ingram reported that 272 pledges have been received to date, for a total of \$814,542. There are 26 new pledges. Both the total amount and number of pledges are higher than at the same time last year. To meet the "asking" budget, a 10% increase over last year is needed.

3. Endowment: Bill Gautier, who is Chairman of the Endowment Board, listed the other current members: David Lindquist, Frank Laney, Leslie Dinwiddie, and Tom Johnson. The Rector and Senior Warden are ex-officio, non-voting members. Board members serve three-year terms on a rotating basis. Sherri Hubbard made a motion that the Finance Committee shall appoint a standing and voting member to the Endowment Board. Ralph Greco seconded, and the motion was passed by unanimous voice vote.

4. Capital Campaign: Jeff Kager reported that the committee has been reviewing the architect's drawings and receiving input for revisions. The three priorities of the campaign will be: expanding the footprint of the campus, renovation in key areas for more meeting space, and creating a fund for ongoing property maintenance and improvements. The three-year campaign will kick off in January, with plans to begin building in 2021.

5. Annual Meeting Review: There was a good turnout, and the vote went well with no recount. Currently, there is no Adult Formation scheduled during Annual Meetings. However, Adult Formation is held on Parish Update Sundays.

6. Advent Offering: A letter from the Rector will be going out, explaining that this offering is an opportunity to make a special gift to St. Paul's. After reaching 2017 budgeted amount of \$1,165, any additional money will go toward Episcopal Relief and Development.

7. 60th Anniversary Update: Sherri Hubbard reminded Vestry members that 2018 is also the 25th anniversary for the Preschool, which already has its own anniversary logo and celebration plans. It was suggested that perhaps the Preschool could contact former attendees. Both anniversaries will be highlighted and celebrated throughout the year. It is hoped to link the St. Paul's anniversary with the capital campaign. Instead of the annual picnic, a big anniversary party is scheduled for September 16. It was suggested to create a new pictorial directory, with the possibility of online updates as new members join our parish.

8. Extra December Vestry Budget Meeting: Instead of an extra meeting, it was decided to convene the December 18th meeting at 6:00pm.

9. Elephants: There was discussion about safety and security procedures. Lanny Wase noted that the Vestry had adopted a Security Document in December of 2010. It might be reviewed as a starting point. George Adamik volunteered to talk with other clergy to see if they have current policies or procedures. Bill Gautier volunteered to do a literature review.

It was noted that the Preschool has plans in case of an emergency. The police have helped them determine how to lock down if necessary. So far they have held a Code Yellow drill (for a nearby community threat), but not a Code Red drill (for an immediate, direct threat). But one will be planned in the future.

In the interest of transparency, Christine Ingram reported that a Kiva account still exists. There is also a Rise Against Hunger (formerly Stop Hunger Now) account with less than \$1,000.

Decisions

Treasurer's Report

John Goehrke reviewed the October 2017 Treasurer's Report. Total income of \$85,633 was favorable to the budget by \$9,718 for the month and favorable year to date by \$29,118. Total expenses of \$87,101 were favorable to budget for the month by \$5,497 and favorable year to date by \$15,327. Net income of (\$18,674) was unfavorable to the budget by (\$4,366) for the month and net income year to date of \$11,303 was favorable by \$29,346. Month end total cash was \$370,206. Of this amount, \$151,622 is earmarked for restricted funds, and \$186,480 will be transferred to the Endowment Fund. This leaves \$36,515 in operating cash.

Sherri Hubbard made a motion to file the October 2017 Treasurer's Report. Ron Barbee seconded the motion, and it was passed by unanimous voice vote. The Treasurer's Report Summary, Balance Sheet Summary, Statement of Cash Flows, Profit and Loss Budget Performance Summary, Capital & Encore Fund Activity, and Restricted Fund Activity reports as of the end of October 2017 are hereby incorporated as part of these minutes.

Approval of Minutes

Karen Smith made a motion to approve the minutes of October 16, 2017, as amended. Bill Gautier seconded, and the motion was passed by unanimous voice vote.

Action Register Review

The Action Register was reviewed and updated.

Adjournment

Bill Gautier made a motion to adjourn the meeting. Karen Smith seconded, and the motion was passed. The meeting was adjourned at 8:45pm and closed with the Lord's Prayer,

Respectfully submitted,

Lanny Wase
Clerk of the Vestry