

**St. Paul's Episcopal Church  
Cary, North Carolina  
Vestry Minutes  
February 19, 2018**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

**Identity Statement**

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

**Call to Order**

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:00 p.m. on Monday, February 19, 2018. The following members of the Vestry were present: Rick Bradley, Olivia Delahaye, Bill Gautier, LaQuinta Jerningan, Jeff Kager, Mary Kintz, Karen Smith, Victor Talbird, and Kristin Walker. Also present were Christine Ingram, Parish Administrator/Church School Director; John Goehrke, Treasurer; and Lanny Wase, Clerk. The following Vestry members were absent: Ron Barbee, Nicole Gatchalian, and Rob Johnson. Heather Gates and Melanie Fairbrother were present on behalf of the IT Committee. Frank Laney was present on behalf of the Capital Campaign Committee. The guests left the meeting following their presentations.

**Formation**

Jeff Kager opened the meeting with prayer. Kristin Walker volunteered to bring a prayer or meditation for the next meeting.

**Information**

**Discussion**

**1. IT:** Heather Gates, Chair of the IT Committee, began with an overview and history of the committee. The purpose of the committee is to develop and maintain an overall strategy for the IT needs of the parish, including making recommendations for one-time hardware purchases. Committee members have also provided technical support and problem solving. Over the years, these volunteers have donated their expertise and countless hours of service, for which the staff and parish are very grateful. However, as the church has grown, it now has needs that exceed what can be expected of volunteer support. Bill Gautier made a motion that the IT Committee be authorized to begin researching third-party companies that offer IT support. Karen Smith seconded the motion, and it was passed by unanimous voice vote.

**2. Capital Campaign:** Frank Laney presented a mock up of a four-page Capital Campaign brochure, a timeline for the campaign, a draft of the pledge commitment form, proposed phasing priorities, and a proposed gift recognition plan. Rick Bradley presented the following resolution:

In conjunction with our 60<sup>th</sup> year anniversary, the Vestry of St. Paul's Episcopal Church authorizes the Capital Campaign Working Group to proceed in March 2018 with prayerful consideration and solicitations toward the goal of raising \$3,25 million in financial resources from the congregation and others for the Welcoming in Christ capital campaign, which reflects the congregation's desire to grow together in faith and ministry and to make Christ known in the Cary community and beyond as further described in the accompanying documents.

Bill Gautier seconded, and the motion was passed by unanimous voice vote. The documents are on file with these minutes. Jeff Kager asked ministry liaisons to talk with their groups about the capital campaign or, if they felt more comfortable, to ask one of the campaign representatives to meet with the group.

**3. Parochial Report Approval:** The annual Parochial Report to the diocese contains statistical and financial data about the parish. The deadline for submission is March 1. Vestry members were emailed copies of the 2017 report to review. George Adamik went over some of the main items. Rick Bradley made a motion to approve the 2017 Parochial Report. Bill Gautier seconded, and the motion was passed by unanimous voice vote.

**4. Endowment:** Endowment Board Chair Bill Gautier reviewed the 2017 Annual Endowment Report. The total value of assets at the end of the year was \$279,571. Another \$317,450 is promised. The total of existing and promised assets is \$597,021. Jeff Kager made a motion to file the report as presented. Mary Kintz seconded, and the motion was passed by unanimous voice vote. The 2017 Annual Endowment Report is on file with these minutes.

Current Endowment Board members are: Bill Gautier (chair), Leslie Dinwiddie, Tom Johnson, and Frank Laney. Rick Bradley made a motion that the Vestry approve Leslie Dinwiddie, who had not been previously approved, to the Endowment Board. Mary Kintz seconded, and the motion was passed by unanimous voice vote. Jeff Kager made a motion to extend Bill Gautier's term on the board by one year. Victor Talbird seconded, and the motion was passed by unanimous voice vote.

**5. Liaisons:** Jeff Kager passed out a list of Vestry members and the ministry categories to which they were assigned. Members were asked to work out among themselves who would cover each individual ministry. Once decisions have been made, members should forward that information to the Clerk, who will compile a complete list.

**6. Goals:** Jeff Kager passed out a spreadsheet listing both 2017 goals and proposed 2018 goals. The 2018 goals will be discussed and finalized at the March Vestry meeting.

**7. Facilities Update:** Jeff Kager noted that there is a leak in the worship space. Olivia Delahaye also mentioned that there are lights out in the parking lot. Duke Power will be contacted about this issue.

**8. 2018 Budget:** After discussion, Jeff Kager made a motion to adopt the proposed 2018 Budget. Victor Talbird seconded, and the motion was passed by unanimous voice vote. Christine Ingram will contact ministry leaders to let them know how much they will receive in the 2018 budget.

**9. Elephants:** It was noted that the Adult Forum guest speaker from Duke Divinity School, Dr. Luke Bretherton, was a big hit. Other guest speakers have been scheduled in the coming weeks.

George Adamik will send an email to new Vestry members to set up a time for orientation.

## **Decisions**

### **Treasurer's Report**

Treasurer John Goehrke reviewed the January reports. The monthly income was \$168,764, which was the highest amount of monthly income in the history of the parish. However, the major contributing factor was the realization of \$73,107 of prepaid pledges in January. Net Income was \$81,643, another monthly record due to the strong income and continued expense management. Operating cash increased by \$56,644 to a total of \$112,512 due to the high net income. The Vestry Discretionary Fund was reimbursed in full and now sits at \$25,000. The Property and Maintenance Fund is in the negative at (\$5,050).

### **Approval of Minutes**

Karen Smith made a motion to approve the minutes of the Vestry Retreat, January 26 - 27, 2018 as written. Bill Gautier seconded, and the motion was passed by unanimous voice vote.

**Action Register Review**

The Action Register was reviewed and updated.

**Adjournment**

Jeff Kager made a motion to adjourn the meeting. Rick Bradley seconded, and the motion was passed. The meeting was adjourned at 9:05 p.m. and closed with the Lord's Prayer,

Respectfully submitted,

Lanny Wase  
Clerk of the Vestry