

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
June 18, 2018**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate workshop, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:00 p.m. on Monday, June 18, 2018. The following members of the Vestry were present: Ron Barbee, Rick Bradley, Olivia Delahaye, Nicole Gatchalian, Bill Gautier, LaQuinta Jerningan, Rob Johnson, Jeff Kager, Mary Kintz, Karen Smith, Victor Talbird, and Kristen Walker. Also present were Christine Ingram, Parish Administrator/Church School Director; and Lanny Wase, Clerk. The Rt. Rev. Anne Hodges-Copple was present at the beginning of the meeting.

Formation

Mary Kintz opened the meeting with prayer. Olivia Delahaye volunteered to bring a prayer or meditation to the next meeting.

Time with Bishop Anne Hodges Copple: Following Vestry member introductions, Bishop Anne facilitated a discussion around the topic of Becoming Beloved Community.

Information

Discussion

1. Convention Delegates: The 203rd Annual Diocesan Convention will take place November 16-17, 2018, at the Benton Convention Center in Winston-Salem. Our selected delegates are:

Karen Smith – through 2018
Olivia Delahaye – through 2019
Aleta McClenney – through 2019
Rob Johnson – through 2020
Mary Kintz – through 2020

Alternates – serving for one year, if needed:

Nicole Gatchalian – through 2018
LaQuinta Jerningan – through 2018
Jeff Kager – through 2018

2. Capital Campaign: Rick Bradley gave an update on the campaign. Approximately fifty families will have been visited during the quiet phase. Debra Mehta and Sukey Mullins have been added to the committee to coordinate publicity. Some pledge pre-payments have been received, which will more than cover consultant fees. Rick Bradley made a motion to transfer \$30,000 from the capital campaign fund to be used for immediate repairs in property and maintenance. Bill Gautier seconded,

and the motion was passed by unanimous voice vote. Jeff Kager reminded that it would be very helpful if 100% of Vestry members had made pledges to the campaign by July 1.

3. 60th Anniversary: Christine Ingram reported on details for the September 16th celebration. Although \$4,000 has been allocated in the budget, an additional \$3,000 is needed to cover projected costs. Jeff Kager made a motion to make \$3,000 from the Vestry Discretionary Fund available to fully fund the celebration. Bill Gautier seconded, and the motion was passed by unanimous voice vote.

4. Audit: The financial audit by Batchelor, Tillery, and Roberts has been completed. There were no red flags and St. Paul's received a clean audit. The staff was complimented on their preparedness and helpfulness. George Adamik thanked Christine Ingram and Brandy Satterfield for their dedicated work over the years.

5. Facilities: Jeff Kager reported that repairs on the retention pond have been postponed until fall. A plumber has been contacted about leaks in the kitchen and office. One of the air conditioning units for the sanctuary has issues which might need repair.

6. Stewardship: The capital campaign hopes to wrap up by October 14. The annual stewardship campaign will run in November. Mary Kintz, LaQuinta Jernigan, Jeff Kager, and Ron Barbee will meet with George Adamik to begin stewardship planning.

7. Church Safety: It was suggested that an SBI officer could make a presentation on church safety and security. Vestry, staff, and specific ministry leaders could be invited for this presentation. Victor Talbird volunteered to look into scheduling this meeting.

8. Vestry Fundraiser \$16,000: George Adamik reminded Vestry members that this item was included in the 2018 budget. However, an actual fundraiser might not be needed. Alternate funding options are being considered.

9. Endowment: The Vestry is required to approve all Endowment Board appointments. Vestry members had been emailed information about the two pending appointments: Emery Anderson and Sherri Hubbard. Bill Gautier made a motion to approve Emery Anderson for a three-year term on the Endowment Board. Rick Bradley seconded, and the motion was passed by unanimous voice vote. Bill Gautier made a motion to approve Sherri Hubbard for a three-year term on the Endowment Board. Nicole Gatchalian seconded, and the motion was passed by unanimous voice vote.

10. Elephants:

The Senior Ministry will become inactive at the end of 2018. The IT Committee is still talking over the IT service contract with Strategic Solutions. Kristen Walker is moving to Oxford, MS, and it was decided not to replace her vacancy. The Vestry will continue with only eleven members until the November 4th election at the annual meeting.

Decisions

1. Treasurer's Report: Treasurer John Goehrke was absent, and Christine Ingram briefly reviewed the May 2018 financial report. Total income of \$63,245 was unfavorable to the budget by (\$13,790) for the month and unfavorable year to date by (\$31,282). Total expenses of \$97,276 were unfavorable to budget for the month by (\$659) and favorable year to date by \$1,289. Net income of (\$34,031) was unfavorable to the budget by (\$14,450) for the month and net income year to date of \$13,603 was unfavorable by (\$29,993). Month end total cash was \$177,470. Of this amount, \$138,241 is earmarked for restricted funds. This leaves \$44,471 in operating cash. The Vestry Discretionary balance is \$25,001.

Rick Bradley made a motion to file the May 2018 Treasurer's Report. Ron Barbee seconded the motion, and it was passed by unanimous voice vote. The Treasurer's Report Summary, Balance Sheet Summary, Statement of Cash Flows, Profit and Loss Budget Performance Summary, Capital

& Encore Fund Activity, and Restricted Fund Activity reports as of the end of May 2018 are hereby incorporated as part of these minutes.

2. Approval of Minutes: Mary Kintz made a motion to approve the amended minutes of May 21, 2018. Nicole Gatchalian seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: The Action Register was reviewed and updated.

Adjournment

Ron Barbee made a motion to adjourn the meeting. Nicole Gatchalian seconded, and the motion was passed. The meeting was adjourned at 9:10 p.m. and closed with the Lord's Prayer,

Respectfully submitted,

Lanny Wase
Clerk of the Vestry