

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
September 17, 2018**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate workshop, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:00 p.m. on Monday, August 20, 2018. The following members of the Vestry were present: Ron Barbee, Rick Bradley, Olivia Delahaye, Nicole Gatchalian, Bill Gautier, Jeff Kager, Mary Kintz, Karen Smith, and Victor Talbird. LaQuinta Jernigan and Rob Johnson were absent. Also present were Christine Ingram, Parish Administrator/Church School Director; John Goehrke, Treasurer; and Lanny Wase, Clerk.

Formation

Karen Smith opened the meeting with a timely prayer: Prayer After the Storm. Bill Gautier volunteered to bring a prayer or meditation to the next meeting.

Information

Discussion

1. 60th Anniversary Update: The celebration was postponed one week, and will be held on September 23. The following people volunteered to help with serving food: Victor Talbird, Mary Kintz, Bill Gautier, Olivia Delahaye, and Lanny Wase. Even though the date was changed, C. Waite Maclin and Trudy Hogarth are still able to attend.

2. Capital Campaign Update: The Capital Campaign kick off was also postponed until September 23, although the ending date remains the same (October 14). There will be a video at the end of the 10:00 service. Following the service, people may pick up their packets at tables at the rear of the sanctuary. There are six house parties scheduled: September 21, 22, 28, 29, and October 12, 13.

3. Stewardship: The Stewardship Committee is: George Adamik, Jeff Kager, Ron Barbee, Mary Kintz, and LaQuinta Jernigan. There will be two different letters sent to parishioners, each targeting different groups. LaQuinta Jernigan has prepared twelve weekly factoids, which will be distributed from October 14 through the end of December. Vestry volunteers are need to stuff envelopes with the stewardship letters, as well as financial statements. The date was set as Thursday, October 11, at 6:00 p.m. The stewardship letters will be mailed on Monday, October 15.

4. IT: Jeff Kager reported that Heather Gates and Brian Rudy have reviewed and approved the IT contact with Strategic Solutions. Jeff Kager has signed it, and service will begin shortly. The cost will be approximately \$900 per month, or about \$11,000 annually. As part of the contract, Strategic Solutions will provide three on site visits per month. There is a \$125 charge for each additional visit. Heather Gates will be the liaison between St. Paul's and Strategic Solutions.

5. Facilities: Jeff Kager reported on the following issues:

- a. One of the sanctuary air conditioning units needs to be replaced for a cost of approximately \$27,500. It will take about three weeks to fabricate and install it.
- b. The termite protection contract with Arrow Exterminators has been signed. They have installed green canisters around all the buildings. There is no sign of current termite activity.
- c. There will be an Eagle Scout project by Brian Newman to redo the brick pathway between the kitchen and the playground. He is planning to do this on October 11-13.
- d. The dumpster enclosure has been power washed, courtesy of Ron Barbee. The Rudy family painted the sides and Dennis Pfeiffer stained the doors.
- e. There are plans to repair the retention pond on October 8 or 15. The cost will be taken out of the Capital Campaign fund.

6. Vestry Nominating Committee: Jeff Kager, LaQuinta Jernigan, and Karen Smith are on the committee. They are also looking to add a past Vestry member and an at-large person. All Vestry members are encouraged to think about possible nominees.

7. Church Safety: Victor Talbird reported that Officer Donna Pell of the Cary Police Department will visit our campus on Tuesday, September 25, at 2:00 p.m. Steve East of the Ushers will attend, and the Memorial Garden Committee plans to send a representative. Staff members will also participate. Following the visit, Officer Pell will make recommendations.

8. Greenway Follow Up: George Adamik reported on the August 28th public information meeting which was held at St. Paul's about the Higgins Phase III Greenway project. Approximately 100 people were there for the presentation and question and answer period. There is not an easement for the greenway on our property. The land could be purchased or declared a Right of Way. There will be a natural plant barrier along the greenway. St. Paul's might consider expanding our dusk to dawn lighting in that area. The Town of Cary is awaiting a grant to fund this project.

9. Curry Center: Mary Kintz reported that they have been cleaning out the basement. Now half of the space is designated for Refuge for Refugees. The other space will be set aside for additional storage. There is still a slight flooding risk, although all was fine with the current heavy rains. There are still a couple of professionals who use the building, as well as some groups.

10. TriCounty/CommWell Health Recognition: This organization plans to recognize St. Paul's on October 14 at the 9:00 service for our help, especially in Newton Grove.

11. 2019 Budget: Christine Ingram gave a brief preview of the 2019 budget. Fixed or known costs will rise approximately \$50,000, which is about a 5% increase. This increase includes items such as termite protection, IT service, hiring interim priests during George's sabbatical, and the end of the diocesan stipend for Javier Almendarez-Bautista's salary. The Finance Committee will also get a recommendation from the Compensation Committee.

12. Elephants: The diocese is collecting information from parishes about their status following Tropical Storm Florence. George Adamik facilitated a discussion about how St. Paul's might offer aid – both as a parish and as individual parishioners. The following Vestry members volunteered to look into how we can respond: Mary Kintz, Ron Barbee, and Karen Smith.

Also, there was discussion about church growth. George, Adamik, Mary Kintz, Vicki Bradley, and Andrew Zawierucha are forming a church growth committee.

St. Paul's will be working directly with three other Wake County Sponsors groups: Antioch Bible Church, Pullen Baptist Church, and the Islamic Association of Raleigh.

Christine Ingram expressed gratitude for the wall display designed by Jenny Smith for the 60th Anniversary. It will be a permanent display, and has enough space to add another decade. Christine also mentioned that additional names can be added for baptisms, confirmations, and weddings if people request them. Christine will put out more cards to collect this information.

Bill Gautier suggested that there might be a need for a disaster response plan for St. Paul's – such as a hurricane check off list. Bill volunteered to work on this plan.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the August 2018 financial report. Total income of \$80,716 was favorable to the budget by \$10,181 for the month and unfavorable year to date by (\$27,610). Total expenses of \$81,191 were favorable to budget for the month by \$5,574 and favorable year to date by \$9,880. Net income of (\$474) was favorable to the budget by \$15,755 for the month and net income year to date of (\$20,218) was unfavorable by (\$17,730). Month end total cash was \$218,834. Of this amount, \$205,893 earmarked for restricted funds. This leaves \$15,072 in operating cash. The Vestry Discretionary balance is \$22,001.

Olivia Delahaye made a motion to file the August 2018 Treasurer's Report. Jeff Kager seconded the motion, and it was passed by unanimous voice vote. The Treasurer's Report Summary, Balance Sheet Summary, and Profit and Loss Budget Performance Summary as of the end of August 2018 are hereby incorporated as part of these minutes.

2. Approval of Minutes: Mary Kintz made a motion to approve the minutes of August 20, 2018 as written. Rick Bradley seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: The Action Register was reviewed and updated.

Adjournment

The meeting was adjourned at 8:30 p.m. and closed with the Lord's Prayer,

Respectfully submitted,

Lanny Wase
Clerk of the Vestry