

Guidelines for Narthex Displays

Remembering that the narthex is primarily for passage from the porch to the church for worship, we would ask ministry leaders to follow the guidelines listed below.

1. Displays should be limited to St. Paul's activities and events. Displays should not advertise a for-profit business.
2. A contact name and phone number should be provided on the back of the display.
3. Displays should be mounted on 20" X 30" foam core board and propped on the lightweight black easels provided by the church office.
4. Instructions for how to collect money may be provided as part of the display, but money should not be collected at the display point.
5. Displays should not block access or line of sight to thermostats, fire alarms, or the emergency defibrillator.
6. Displays should be removed in a timely manner relative to the advertised event. Displays will be moved and temporarily stored in the event of a funeral or other special occasion.

Certain exceptions to these guidelines may be made on an individual basis by the Office Manager.

These guidelines revised Aug 8, 2015