

Website and E-News Privacy Policy

This page provides guidelines on St. Paul's policy regarding the privacy of information belonging to St. Paul's members on St. Paul's website and E-News. This policy does not currently cover social media such as Facebook.

Posting of Email Addresses, Phone Numbers, or Personal Information

It is our policy to have your permission before we post your email address or phone number. Please note, however, that we post the newsletter (St. Paul's Letter) in PDF form on the website. Phone numbers and email addresses embedded in the newsletter will also be posted.

If you decide that you want any information that you believe is personal to you removed from our website, we will be glad to remove it from our site. Please note, however, that once information is posted to the internet, it may be archived through outside means such as Google and may be accessible through the internet indefinitely.

Posting of Photos and Videos

When we post photos or videos including St. Paul's people, it is our policy to not link a name to a face without permission. We often use photo editing software to obliterate the name that shows on a nametag, for instance. Exceptions to this policy are where members have given us permission, such as posting photos of vestry members along with their names.

When parishioners are at a public event, such as a concert or potluck supper open to everyone, we may take photos of attendees and these photos may be posted on the website without asking the express permission of all the people in the photo. However if a parishioner offers testimony or an opinion, such as part of a stewardship video, it is our policy to ask the parishioner's permission before posting this information.

How We Use Information Originating from Your Computer

If you visit our site to read or download information, our computer system collects and stores the following information:

- Your server address
- Your top level domain name
- The date and time of your visit to the site
- The pages you accessed and the documents you downloaded
- The previous site you visited
- The type of browser you used

The above information is used by software programs on our web site to create summary statistics which allow us to assess the number of visitors to the different sections of our site, identify what information is of most and least interest, monitor system performance, and help us make our site more useful to visitors. Information is not passed to any third party.

Personally identifying information gathered on member registration, such as your e-mail address, is used for responding to requests for information.

We will keep information secure and will not disclose it to any third parties. To view any personal information held by us, or if you have any concerns about personal information that we hold and wish to request its correction, please write to administrator@stpaulscary.org.

General Guidelines

- The internet is still in the category of emerging technology. When situations arise that might compromise your security or privacy, we will address them as needed.
- The site will not be used to advertise or promote private businesses.
- St. Paul's is not responsible for content that may be inaccurate or out-of-date.
- St. Paul's is not responsible for content on other websites linked from our site.
- If we post a link to a site such as Signup Genius to have you sign up for an event, your name or other information that you post there may be viewable by the general public.

Complaint Procedure

We will work hard so that you feel safe and supported in raising a complaint or issue with stpaulscary.org. To make a complaint call the church office at 919-467-1477 or write to administrator@stpaulscary.org.

Formal complaints are referred to the vestry and clergy to investigate the issue, take appropriate action and then contact you to advise or discuss any further action.

Last Updated (Thursday, 08 August 2013)