

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
February 18, 2019**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate workshop, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:00pm on Monday, February 18, 2019. The following members of the Vestry were present: Ron Barbee, Tyrus Cohan, Sara Concini, Olivia Delahaye, Nicole Gatchalian, Bill Gautier, Andrea Johnson, Rob Johnson, Mary Kintz, Christa Magee, and Victor Talbird. Frank Laney was absent. Also present were Christine Ingram, Parish Administrator/Church School Director; John Goehrke, Treasurer; and Lanny Wase, Clerk.

Formation

Victor Talbird opened the meeting with a prayer. Mary Kintz suggested that Vestry members remember in their prayers for the coming month the person and family of the one who offers the opening prayer. Bill Gautier volunteered to bring a prayer or meditation to the March meeting.

Discussion

1. Parochial Report: Victor Talbird make a motion to accept the 2018 Parochial Report as prepared. Bill Gautier seconded, and the motion was passed by unanimous voice vote.

2. Photos/Badges: Mary Kintz noted that incoming Vestry members will receive special name badges that indicate they are on the Vestry. New members will also have their photos taken, which will be posted on the hallway wall and on the website.

3. Goals: George Adamik reviewed the three Vestry goals for 2019: Invite, Welcome, Connect; St. Paul's Cares; and Capital Project. One of the items noted under Capital Project is to identify a project manager.

4. Liaisons: Mary Kintz prepared a grid of ministry liaisons for the coming year. She will email this list to Vestry members and ask them to let her know within twenty-four hours if they have any potential issues with their assignments. She will send out an updated list, if necessary. Vestry members were asked to contact the leaders of their ministries and to introduce themselves. Liaisons should explain to ministry leaders that they are their link to the Vestry if their group has any needs or suggestions. Liaisons should report to Lanny Wase, Clerk, after they have contacted their ministries and if they have anything to report.

5. Capital Policy: George Adamik presented a draft of a Capital Policy, which was prepared by the Finance Committee as a way to more clearly delineate expenditures that may be classified as capital. Bill Gautier made a motion to adopt the Capital Policy. Mary Kintz seconded and the motion was passed by unanimous voice vote. The "Use of Capital Funds, Capital Planning and Budgeting" document is on file with these minutes.

6. Invite, Welcome, Connect Update: George Adamik reported that a committee has already met to begin planning for Invite, Welcome, Connect. They are starting with the "connect" piece. The plan is to observe what is working well now and to plan for what we might do better. The next meeting will be March 4. In the meantime, committee members are asked to view the video on Connect.

7. Elephants: It was noted that the barbecue planned by the Fellowship Events Team has been approved. Nicole Gatchalian reported that the idea of re-instating greeters has met with positive support. Bill Gautier announced that Katie Bricio is now the Endowment Board Chair.

8. 2019 Budget: Christine Ingram gave an update on stewardship. The total amount pledged is \$1,013,949. Extra funds add \$7,064. The total income amount is \$1,021,013. There are 43 new pledges, totaling \$80,944.

On behalf of the Finance Committee, Treasurer John Goehrke presented a draft of the 2019 Budget. Mary Kintz made a motion to accept the proposed budget. Tyrus Cohan seconded, and the motion was passed by unanimous voice vote. This balanced budget for a total of \$1,129,151 includes:

- √ 3% salary increase for all clergy and staff
- √ increase in Property and Maintenance Fund from \$3,000 to \$12,000
- √ fully funded Communications Committee and Rainbow Gathering requests
- √ increase of \$2,300 in supplies for Christian Education, Youth, and Nursery
- √ other minor increases for anticipated expenses and services
- √ additional salary adjustment for clergy

Decisions

1. Treasurer's Report: Treasurer John Goehrke presented the January Financial Statements. Since there was not a finalized 2019 budget at the end of January, he did not prepare a Treasurer's Report. However, January was a very good month with strong collections and a significant amount of net income. Operating Cash was \$108,166, which was approximately the amount at the end of January 2018.

Nicole Gatchalian made a motion to file the January 2019 Financial Statement. Bill Gautier seconded the motion, and it was passed by unanimous voice vote. The Balance Sheet, Profit and Loss Budget Performance Summary, and Capital and Encore Fund Activity as of the end of January 2019 are hereby incorporated as part of these minutes.

2. Review of Minutes: Olivia Delahaye made a motion to file two sets of minutes: January 17, 2019 and the retreat minutes of January 25 – 26, 2019. Mary Kintz seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: There were no items to review.

Adjournment

Nicole Gatchalian made a motion to adjourn the meeting. Mary Kintz seconded, and the motion was passed by unanimous voice vote. The meeting was adjourned at 8:15pm and closed with the Lord's Prayer.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry