

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
March 18, 2019**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate workshop, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:00pm on Monday, March 18, 2019. The following members of the Vestry were present: Sara Concini, Olivia Delahaye, Nicole Gatchalian, Bill Gautier, Andrea Johnson, Rob Johnson, Mary Kintz, Frank Laney, and Victor Talbird. Ron Barbee, Tyrus Cohan, and Christa Magee were absent. Also present were the Rev. Javier Almendárez-Bautista, John Goehrke, Treasurer; and Lanny Wase, Clerk.

Formation

Bill Gautier opened the meeting with a prayer. Rob Johnson volunteered to bring a prayer or meditation to the April meeting.

Discussion

1. Capital Project: Frank Laney reported that following Rick Bradley's capital project update on February 24, there seems to be support for trying to raise additional money. If funds can be raised, two items that might be included in the project include moving Kids Club and adding a new Gathering Space to the current Parish Hall. Frank also reported that he and Rick Bradley have met with representatives from three firms about repairing the foundation issues in the Education Building. Both feel that Power Lift made the best and most comprehensive proposal. The cost estimate is approximately \$29,000. Power Lift will drill holes, insert steel beams down to bedrock, and lift the building slightly. The main intent is not to raise the building, but to prevent further sinking. Frank made a motion to appoint a committee to work with the architect to plan the construction proposed through the Welcoming in Christ Capital Campaign. This committee will include: Frank Laney, Rick Bradley, Ron Barbee, Dave Bowersox, Mike Krannitz, and the current Senior Warden. Victor Talbird seconded the motion, and it was passed by unanimous voice vote. In addition, Mary Kintz will appoint a committee to oversee the \$300,000 in the Capital Campaign fund for maintenance and repairs of the existing facilities.

2. Thanking Carr: George Adamik reminded Vestry members that the Rev. Carr Holland will be leaving St. Paul's at the end of April for Nantucket. Carr will soon be seventy years old and would like to retire from his current role at St. Paul's. However, when he is in town, he will occasionally help out liturgically. The Vestry discussed various options for acknowledging Carr's many contributions to our parish. Victor Talbird will talk with Brooke Bowersox in the Preschool. Mary Kintz will talk with Jeff Kager about perhaps ordering a paver for the front circle in Carr's honor.

3. Parish Picnic: Mary Kintz proposed that instead of the picnic, a more adult-oriented evening event be planned. Volunteers to help plan this event include: Mary Kintz, Rob Johnson, Nicole Gatchalian, Andrea Johnson, and Tad Richard. The 2019 budget includes \$3,000 for the picnic, and some of this money can be used. It was suggested that the Kona Ice truck might be present one Sunday in September, since the picnic will not be scheduled.

4. Connect Update: Mary Kintz reported that a committee has already met to begin planning for Invite, Welcome, Connect. They are starting with the "connect" piece. It is important to connect or incorporate newcomers once they have been "welcomed." Training on forming deeper connections with newcomers within our ministries will be the focus of meetings this spring.

5. St. Paul's Cares Update: Javier Almendárez-Bautista reported that a committee has been meeting. Members include: Javier, Ron Barbee, Mary Kintz, Aleta McClenney, and Brandon Jernigan. The goal is to more effectively communicate our identity as a parish, especially to highlight what we're doing in the greater community.

6. Endowment: It was brought to the Treasurer's attention that the \$5,152 Endowment Distribution voted on in November of 2018 was not properly utilized in accordance with the endowment Enabling Resolution. Due to this being the first time a distribution from the endowment was received, there was a misunderstanding as to how it should be used and recorded. In order to rectify the situation, restricted funds were created for each of the three designations of the Endowment Distribution. To bring the balances to their proper levels, Mary Kintz made a motion to approve moving \$2,152 from the Property and Maintenance Fund to the three Endowment Funds as follows:

General Endowment Fund: \$494

Outreach Subfund: \$727

Grounds Beautification Subfund: \$931

An amount of \$3,000 from the 2019 budget has already been placed in the General Endowment Fund, making the total addition to that fund \$3,494.

Frank Laney seconded the motion, and it was passed by unanimous voice vote.

7. Elephants: Rob Johnson reported that the convection oven in the kitchen is not working well.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the February 2019 financial report, noting that the year has had a strong start. Total income of \$128,812 was favorable to the budget by \$212 for the month and favorable year to date by \$124. Total expenses of \$111,752 were unfavorable to budget for the month by (\$2) and unfavorable year to date by (\$1). Net income of \$17,060 was favorable to the budget by \$210 for the month and net income year to date of \$94,300 was unfavorable by \$124. Month end total cash was \$682,957. Of this amount, \$565,861 earmarked for restricted funds. This leaves \$125,271 in operating cash. In addition to the Capital Fund balance and the Property and Maintenance Fund balance, John will now include in his monthly reports the Endowment and St. Paul's Cares Fund balances. His report will now also include a brief report on the Preschool budget.

Bill Gautier made a motion to file the February 2019 Treasurer's Report. Rob Johnson seconded the motion, and it was passed by unanimous voice vote. The Treasurer's Report Summary, Balance Sheet Summary, and Profit and Loss Budget Performance Summary as of the end of February 2019 are hereby incorporated as part of these minutes.

2. Review of Minutes: Mary Kintz made a motion to file the minutes of February 18, 2019 as written. Victor Talbird seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: The February register was reviewed and liaisons were reminded to contact their ministries and to forward a report to the clerk.

Adjournment

Nicole Gatchalian made a motion to adjourn the meeting. Bill Gautier seconded, and the motion was passed by unanimous voice vote. The meeting was adjourned at 8:30pm and closed with the Lord's Prayer.

Respectfully submitted,
Lanny Wase
Clerk of the Vestry