

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
June 17, 2019**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

Mary Kintz, Senior Warden, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:10pm on Monday, June 17, 2019. The following members of the Vestry were present: Tyrus Cohan, Sara Concini, Olivia Delahaye, Nicole Gatchalian, Andrea Johnson, Rob Johnson, Bill Gautier, Frank Laney, Christa Magee, and Victor Talbird. Ron Barbee was absent. Also present were the Rev. Javier Almendárez-Bautista; John Goehrke, Treasurer; and Lanny Wase, Clerk.

Formation

Tyrus Cohan opened the meeting with a prayer. Andrea Johnson volunteered to bring a prayer or meditation to the July meeting.

Information

1. 2020 Fair Share: Mary Kintz reported that St. Paul's 2020 Fair Share to the Diocese will be \$120,080. This figure is based upon 10.75% of our total operating income for the preceding year.

2. Sanctuary Church Insurance Coverage: Mary Kintz noted that church insurance policies now offer special coverage for "sanctuary churches."

3. Kudos to Care and Share: Mary Kintz noted that Care and Share has received a very positive and appreciative letter thanking them for services provided.

Discussion

1. Staffing Update – Interims: Javier Almendárez-Bautista reviewed recent staff changes and discussed possible short and long term possibilities. Most recently, Leah Dail announced that she has accepted the position of Assistant Youth Missioner for the Diocese. July 14 will be her last official day at St. Paul's. Javier has been meeting with the Youth Committee and will be looking for someone to serve as an interim Youth Coordinator through the end of December. After Robin Brown leaves in mid-July, he also plans to hire an interim Children's Ministry Assistant to serve through the end of December. The vacant positions will be re-evaluated and possibly re-envisioned in the fall.

2. IT Update: Olivia Delahaye reported that Strategic Solutions, our internet management service provider, has been helpful in getting our phone connections improved, and fewer calls are being dropped. As of 2020, many Microsoft systems will not be supported. At this time, St. Paul's has five computers that need to be updated. Also, Preschool Director Brooke Bowersox needs a new computer. Since back orders and limited availability are expected, it would be helpful to move forward with these issues sooner rather than later. Olivia also reported that Heather Gates, who has chaired the IT Committee for several years, will be stepping down soon. There is a need to identify new members with IT expertise for this committee. It was decided to advertise this opportunity in the

bulletin, on the website, and to ministry leaders. Heather and current members of the IT Committee will be asked to write up an appropriate job description.

3. Stewardship: Mary Kintz announced that Rick Bradley has agreed to serve in an advisory capacity to the Stewardship Committee. Mary is currently working to identify someone to head up the committee. Victor Talbird volunteered to be a Vestry liaison to the committee.

4. Soiree Update: This event is scheduled for Friday, June 21, at Bass Lake Park from 7:00 – 10:00pm. Mary Kintz reported that fifty-seven people have responded that they plan to attend. An automatic reminder will be sent to attendees through Evite. Approximately \$1,600 has been spent on food, decorations, and the required off-duty Holly Springs police officer. Rob Johnson has ordered the food. Mary will include a short note with the reminder to participants that they are welcome to bring snacks, if they so wish. Lemonade, ice water and the large plastic dispensers will be provided from the church. Nicole Gatchalian has purchased plastic table cloths and simple table decorations.

5. Facilities: Meetings planned concerning renovations of the Education Building and the Chapel for June 17 have been postponed until June 24. The current freezer in the kitchen needed repairs to the defrosting unit. One of the air conditioning units on the kitchen side is only limping along. However, any replacement needs to take into consideration any planned increase in square footage.

6. Invite Welcome Connect: Mary Kintz reported that there had been a good turnout for the introductory meeting. Three possible subsequent meetings could be planned, covering each of the separate areas of Invite, Welcome, and Connect. The committee will meet to decide the best way to proceed.

7. Annual Meeting Date: The annual meeting date was set as November 3, which is also the 40th anniversary of George's ordination.

8. Diocesan Convention: St. Paul's is allotted four delegates for the 204th Annual Diocesan Convention, which will be held at the Benton Convention Center in Winston-Salem on Friday, November 22 and Saturday, November 23, 2019. Four of our delegates from last year have agreed to serve again this year: Olivia Delahaye (delegate through 2019), Aleta McClenney (through 2019), Rob Johnson (through 2020), and Mary Kintz (through 2020). Three alternates were selected to serve for one year only: Nicole Gatchalian, Christa Magee, and Tyrus Cohan.

9. Elephants: It was noted that during the summer third graders are not included in Children's Chapel. Nicole Gatchalian will follow up with parents to see if there are any volunteers to lead this group. Mary Kintz reported that an additional \$1,000 to cover insurance for the ASP vans is not needed. They are covered under the existing policy.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the May 2019 financial report, noting that it had been another good month. Total income of \$70,078 was favorable to the budget by \$833 for the month and favorable year to date by \$19,322. Total expenses of \$85,318 were favorable to budget for the month by \$16,582 and favorable year to date by \$10,413. Net income of (\$14,685) was favorable to the budget by \$17,415 for the month and net income year to date of \$88,745 was favorable by \$29,735. Month end total cash was \$697,167. Of this amount, \$592,026 is earmarked for restricted funds. This leaves \$119,717 in operating cash.

Nicole Gatchalian made a motion to file the May 2019 Treasurer's Report. Bill Gautier seconded the motion, and it was passed by unanimous voice vote. The Treasurer's Report Summary, Balance Sheet Summary, and Profit and Loss Budget Performance Summary as of the end of May 2019 are hereby incorporated as part of these minutes.

2. Review of Minutes: Bill Gautier made a motion to approve the amended minutes of May 20, 2019. Olivia Delahaye seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: The May register was reviewed.

Adjournment

Nicole Gatchalian made a motion to adjourn the meeting. Christa Magee seconded, and the motion was passed by unanimous voice vote. The meeting was adjourned at 8:25pm and closed with the Lord's Prayer.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry