

**St. Paul's Episcopal Church  
Cary, North Carolina  
Vestry Minutes  
July 15, 2019**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

**Identity Statement**

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

**Call to Order**

Mary Kintz, Senior Warden, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:00pm on Monday, July 15, 2019. The following members of the Vestry were present: Tyrus Cohan, Sara Concini, Andrea Johnson, Rob Johnson, and Bill Gautier. Ron Barbee, Olivia Delahaye, Nicole Gatchalian, Frank Laney, Christa Magee, and Victor Talbird were absent. Also present were the Rev. Javier Almendárez-Bautista; John Goehrke, Treasurer; and Lanny Wase, Clerk.

**Formation**

Andrea Johnson opened the meeting with a prayer. Bill Gautier volunteered to bring a prayer or meditation to the next meeting.

**Information**

Mary Kintz gave a brief recap of the Summer Solstice Soiree. It was very successful, with over seventy people attending. The food selection was excellent, and a few people also brought food. The venue was beautiful and everyone seemed to have a good time. The total cost of the event was approximately \$1,500.

**Discussion**

**1. Staffing Update – Interims:** Javier Almendárez-Bautista has met with both the Children's and Youth Committees to talk about planning to look for interim help through the end of the year. He also reminded Vestry members to refer any parishioner questions or concerns to him.

**2. Facilities Update:** Andrea Johnson reported that the Chapel Renovation Committee has met with the team of architects, who presented five sketches showing various possibilities for dividing and utilizing the space. The committee now plans an internal meeting to go review the sketches and discuss the options. The chapel space will be converted into flexible space, with seating for about one hundred people. The altar space will be lowered and a moveable altar will be used to allow more flexibility.

Mary Kintz reported that the remediation efforts in the Education Building have been completed. The crew had to dig a little deeper than expected to find solid ground, which will add a little to the cost. The carpet was pulled up and the baseboards removed. The carpet has been temporarily put back into place, but new carpet is part of the total renovation plan.

Mary also listed several other issues that have recently come up, including a clicking noise in the Education Building, doors being left opened or unlocked, a clogged piscina, a leaking ac unit in the Youth Wing, and fire alarms going off. It would be good to have a person to oversee all our facilities.

**3. Wake County Sponsors:** Javier Almendárez-Bautista reported that the 40-50 congregations, which have been meeting and forming relationships, are now ready to begin the process of identifying common goals. To facilitate this process, various listening sessions will be set up at St. Paul's to discuss issues and areas of concern. These will then be shared with the larger WCS group.

**4. Stewardship:** Mary Kintz reported that Julia Rudy has agreed to be on the Stewardship Committee. Ron Barbee will be on the committee to help steer the message. Rick Bradley will serve in an advisory capacity. Victor Talbird will be the Vestry liaison to the committee.

**5. Vestry Nominating Committee:** Mary Kintz referred to the Vestry Procedures for the make-up of the committee, which should consist of five members. At least one should be a retiring Vestry member. One should be a non-Vestry member of the parish, and at least one should be from the previous year's committee. One may be a senior youth member. All members of the Nominating Committee must be confirmed adult communicants in good standing. The following people will be asked to serve on the committee: Bill Gautier, who will call the group together; Olivia Delahaye; and Victor Talbird. Javier Almendárez-Bautista will check with one of the youth to see if she might be willing to serve on the committee. Javier also reminded the committee to look for people who are already leaders within the parish and who have committed their time and resources to it. Ideally, the nominees should be vetted by the September Vestry meeting and their bios included in the October newsletter.

**6. Food Policy:** Rob Johnson has drafted a Food Policy. There were not enough Vestry members for a quorum, but Mary Kintz will email the policy to all members for a vote by email.

**7. Bishop's Visit, September 22:** Bishop Sam Rodman will visit St. Paul's on Sunday, September 22. Traditionally, the bishop has stayed for a luncheon with the Vestry after the last service. Mary Kintz reminded Vestry members to put the date on their calendars. The Vestry will have their regularly scheduled meeting on Monday, September 16.

**8. Elephants:** Olivia Delahaye was approached by a relative newcomer, who was having a hard time making connections at St. Paul's. Olivia introduced her to several people, and she now seems more comfortable in the parish. Mary Kintz noted that we should all be aware of new people and help them to get involved if they wish. Invite Welcome Connect is specifically aimed at helping parishes integrate newcomers into parish life.

Sara Concini reported that VBS went very well. There were a total of 65 children and over forty volunteers. It seemed to be a good experience for all.

Bill Gautier shared a flyer he came across on his vacation. It is a two-sided flyer depicting a church budget with photos, covering several major budget areas. The reverse side lists various ways the church has been able to make an impact within its parish and beyond. The consensus was that this might be a good suggestion to take to the Stewardship Committee.

### **Decisions**

**1. Treasurer's Report:** Treasurer John Goehrke reviewed the June 2019 financial report, noting that it had been another good month. Total income of \$77,570 was favorable to the budget by \$7,370 for the month and favorable year to date by \$26,692. Total expenses of \$85,896 were favorable to budget for the month by \$11,613 and favorable year to date by \$22,027. Net income of (\$8,326) was favorable to the budget by \$18,983 for the month and net income year to date of \$80,419 was favorable by \$48,719. Month end total cash was \$713,679. Of this amount, \$629,967 is earmarked for restricted funds. This leaves \$111,390 in operating cash.

There were not enough Vestry members for a quorum, but Mary Kintz will email the Treasurer's Report to all members for approval by email. Following this vote, the Treasurer's Report Summary, Balance Sheet Summary, and Profit and Loss Budget Performance Summary as of the end of June 2019 will be incorporated as part of these minutes.

**2. Review of Minutes:** There were not enough Vestry members for a quorum, but Mary Kintz will email the June minutes to all members for approval by email.

**3. Action Register Review:** The June register was reviewed.

**Adjournment**

The meeting was adjourned at 8:05pm and closed with the Lord's Prayer.

Respectfully submitted,

Lanny Wase  
Clerk of the Vestry