

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
September 16, 2019**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:00pm on Monday, September 16, 2019. The following members of the Vestry were present: Ron Barbee, Tyrus Cohan, Sara Concini, Olivia Delahaye, Bill Gautier, Andrea Johnson, Rob Johnson, Mary Kintz, Christa Magee, and Victor Talbird. Nicole Gatchalian and Frank Laney were absent. Also present were John Goehrke, Treasurer; and Lanny Wase, Clerk. Stewardship Committee members Ann Lockhart and Julia Rudy were present as guests for the first part of the meeting.

Formation

Mary Kintz opened the meeting with a prayer. Ron Barbee volunteered to bring a prayer or meditation to the next meeting.

Information

Discussion

1. Stewardship: George Adamik reminded Vestry members that, as parish leaders, they ultimately are responsible for stewardship. He also noted that St. Paul's is a parish that relies on stewardship to meet its annual budget needs. However, stewardship should be foundational, year-round, and not just about the money. He presented four possible methods of conducting a stewardship campaign: Every member Canvass, Stewardship Banquet or Meal, Cottage Meetings, and Personal Notes. This year the Stewardship Committee includes: Ann Lockhart, Julia Rudy, Victor Talbird, Christa Magee, LaQuinta Jernigan, and Rick Bradley as consultant. The committee has chosen the Personal Notes or Letters method. October 13 has been selected as the possible letter writing date, with a roll out of the campaign on October 20. The possible tag line might be: St. Paul's Vision 2020: See What God Will Do with Our Gifts. The "vision" has yet to be described. Some of the points from St. Paul's Cares might be appropriate. The letter writing campaign will have two different messages: one to former pledgers, one to givers who are not yet pledgers.

2. Vestry Nomination Committee Update: Bill Gautier reported that the committee has four committed nominees and one possible. They are looking to identify a total of six nominees. The committee has been working on a list of expectations for Vestry members. Bill will share this document with the Vestry as a whole, and members are invited to send their comments to him.

3. Staffing: George Adamik reported that Zack Rugen has been hired as Interim Youth Coordinator through the end of the year, with the possibility he might be able to continue longer, if needed. He is still looking for an Interim Children's Ministries Coordinator. The Rev. Cathy Deats will have a meeting with the Youth Committee and the Children's Ministries Committee together. The idea is to have a visioning process, which will look beyond the current interim placements. Two other needs

are: Facilities Manager, and Capital Project Manager. It's possible that the Parish Administrator position will not be filled at this time. Within her scheduled 15 hours/week, Brandy Satterfield has been doing an excellent job with finances and even some HR work.

4. Fellowship Hour: Mary Kintz facilitated a discussion about Fellowship/Coffee Hour. Lanny Wase will be stepping down as Coffee Hour Scheduler as of the end of December. The current system of asking ministries to host two or more times per year isn't working well. The primary goal of Coffee Hour should be fellowship, not providing a breakfast buffet. The food offerings could be much simpler – maybe even just a tray of cookies or cut up bagels. However, there are certain ministries who welcome the opportunity to host coffee hour on special dates. Perhaps a compromise might work best. Ministries could be invited to host if they'd like. Open dates could be filled with only coffee, cookies or bagels, and children's snacks. Perhaps a committee could be formed to handle: scheduling coffee hour dates; providing coffee and children's snacks –when there is no scheduled hosting ministry; and setting up and taking down tables, when needed.

5. Budget 2020: Treasurer John Goehrke reported that the 2020 budget process is beginning. Brandy Satterfield will soon send out budget requests to all ministries. John will prepare a "flat" budget, one that essentially includes only necessary increases. He will then prepare another budget, adding "vision" items. There is also a need to create a 3-5 year facilities/capital expenses projected budget and to determine how specific items will be funded.

6. Bishop's Visitation: Bishop Sam will be at St. Paul's this Sunday, September 22, and will do confirmations at the 9:00 and 11:15 services. He will briefly stop by Coffee Hour and then go to the Chapel to talk with parishioners. There will be a luncheon with the Bishop for Vestry members and clergy following the 11:15 service. Mary Kintz will look into ordering sandwiches, salads, and cookies from Panera Bread. Christa Magee volunteered to pick up two gallons of iced tea.

7. Endowment Fund Distribution – Grounds Beautification: Mary Kintz reported that Julia Rudy and her committee would like to plant camellias and day lilies to add color to the front of the church. They will be professionally planted. Mary Kintz made a motion to approve the plantings suggested by the Grounds Beautification Committee. Bill Gautier seconded, and the motion was passed by unanimous voice vote.

8. Elephants: It was suggested that posters with information from St. Paul's Cares could be put out at Lobster Fest. This is already being planned. Also, Mary Kintz will occasionally be offering brief St. Paul's tours during the day.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the August 2019 financial report, noting that it had been another favorable month. Total income of \$67,730 was favorable to the budget by \$3,430 for the month and favorable year to date by \$37,117. Total expenses of \$81,782 were favorable to budget for the month by \$4,497 and favorable year to date by \$24,456. Net income of (\$14,052) was favorable to the budget by \$7,926 for the month and net income year to date of \$40,373 was favorable by \$61,573. Month end total cash was \$745,306. Of this amount, \$678,592 is earmarked for restricted funds. This leaves \$71,350 in operating cash.

Victor Talbird made a motion to file the August 2019 Treasurer's Report. Mary Kintz seconded the motion, and it was passed by unanimous voice vote. The Treasurer's Report Summary, Balance Sheet Summary, and Profit and Loss Budget Performance Summary as of the end of August 2019 are hereby incorporated as part of these minutes.

2. Review of Minutes: Mary Kintz made a motion to approve the August minutes of as written. Tyrus Cohan seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: The August register was reviewed.

Adjournment

Tyrus Cohan made a motion to adjourn, and Sara Concini seconded. The meeting was adjourned at 9:05pm and closed with the Lord's Prayer.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry