

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
January 14, 2020**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called a special meeting of the Vestry of St. Paul's Episcopal Church to order at 6:45 p.m. on Tuesday, January 14, 2020. The following members of the Vestry were present: Tyrus Cohan, Nicole Gatchalian, Bill Gautier, Andrea Johnson, Rob Johnson, Mary Kintz, Frank Laney, Christa Magee, and Victor Talbird. Ron Barbee, Sara Concini, and Olivia Delahaye were absent. Also present were John Goehrke, Treasurer; and Lanny Wase, Clerk. Newly elected Vestry members Vicki Bradley, Kay Burgess, and Francine Pearce were also present.

Formation

Mary Kintz opened the meeting with a prayer.

Information

1. Vestry Retreat: January 24-25: The retreat will begin at 6:00 p.m. on Friday evening in the Curry Center and will include a simple dinner, ice breakers, and a very short business meeting. The gathering should end by 9:00 p.m. The retreat will continue at the Curry Center on Saturday from 9:00 a.m. until approximately 4:00-5:00 p.m. Lunch will be included. Mary Kintz will send out an email with more specific information.

Discussion

1. Capital Campaign Gift Approval: St. Paul's has received a gift of a condo, the sale of which will go toward a parishioner's capital and annual contributions. St. Paul's needs the approval of the Diocesan Standing Committee for this sale. Bill Gautier proposed the resolution below. Victor Talbird seconded, and the resolution was passed by unanimous voice vote.

RESOLVED, that the Parish of St. Paul's Episcopal Church, Cary North Carolina, Diocese of North Carolina (the "Parish"), acting through its duly elected vestry, does hereby determine that it is in its best interests to sell and convey the Real Property known and described as 635 DANIELS ST UNIT D RALEIGH, NC 27605 CAMERON VILLAGE CONDOMINIUMS II UN26, for a consideration of \$172,000, less usual costs of sale and, in connection with such determination, does find that the property is not used by the Parish, and is not needed for the Parish's contemplated operations in the future.

FURTHER RESOLVED, that the net proceeds from the sale of the property shall be used to support the Welcoming in Christ Capital Campaign as well as the operating budget.

FURTHER RESOLVED, that the Senior Warden and the Junior Warden be, and each of them hereby is, authorized and directed to seek the written consent of the Ecclesiastical Authority of the Diocese by submitting a certified copy of these resolutions and the additional materials required by the Standing Committee of the Diocese for its advice and consent, all as provided by the Canons of the Diocese.

FURTHER RESOLVED, that after receiving the written consent of the Ecclesiastical Authority of the Diocese, the Senior Warden and the Junior Warden be, and each of them hereby is, authorized, empowered and

directed to execute and deliver all such documents and instruments as they may deem necessary or appropriate to effect the foregoing transactions.

2. 2020 Budget: Currently, 279 pledges have been received, for a total of approximately \$900,000. The 2020 proposed budget includes salary funding for a clergy position, starting in June, and a 20 hour/week facilities manager, starting as soon as this person can be hired. Following a visioning session with the Rev. Dr. Cathy Deats, it has been suggested that a full-time clergy could be hired to focus on Families, Children and Youth. Hiring a graduating seminarian is one possibility. The facilities manager would manage the budget for facilities, contact and interact with repair people, respond to immediate facility needs, and manage storage options. It is also proposed to hire a part-time (8 hrs/week) person to oversee volunteers, track newcomers, and work with Invite Welcome Connect. The proposed budget also includes a 3% salary increase across the board and \$24,000 for property and maintenance. Fully funding this budget would require pledges totaling closer to \$1 million. It was decided to wait until the retreat to finalize the proposed budget. In the meantime, the Stewardship Committee will continue to follow up on pledges.

3. Capital Project Follow Up: At a parish meeting on January 12, potential next steps in St. Paul's capital project were discussed. Five options were presented. The money raised in the campaign will not permit funding all five options, but a combination of some of these options will be possible. The options presented were:

1. Chapel Renovation
2. Education Building Renovation
3. Kitchen and Kid's Club Additions
4. Parish Hall Entry and Bathroom Addition
5. Office to Parish Hall Connector

More than 100 parishioners attended the January 12 meeting, many providing feedback. The areas involving children and the kitchen received the most positive responses from those present. These were options #2 and #3. Vestry members who attended the meeting noted surprised reactions that the cost of fully renovating the Chapel seemed to limit the entire project. The feedback will be presented to the design and construction consultants this week to determine if it might be possible to reconfigure some of the options. Mary Kintz noted that the Vestry needs to understand the cost implications of limiting the overall plan, as each item was designed to address limitations with our physical plant, all without incurring additional debt. Postponing projects might impact the facilities maintenance budget.

The Vestry will consider various scenarios at their retreat. Any additional options will be presented to the parish, perhaps at the January 26 update. The urgency of making these decisions is important to the timetable of completing the construction on the Education Building, which will need to be done during the summer.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the December 2019 financial report, noting that it had been a very strong financial year. Total income of \$110,750 was unfavorable to the budget by (\$31,234) for the month and unfavorable year to date by (\$7,521). Total expenses of \$84,151 were favorable to budget for the month by \$6,185 and favorable year to date by \$65,819. Net income of \$26,600 was unfavorable to the budget by (\$24,299) for the month and net income year to date of \$58,387 was favorable by \$58,336. Month end total cash was \$970,873. Of this amount, \$837,567 is earmarked for restricted funds. This leaves \$89,357 in operating cash.

Frank Laney made a motion to file the December 2019 Treasurer's Report. Bill Gautier seconded the motion, and it was passed by unanimous voice vote. The Treasurer's Report Summary, Balance Sheet Summary, and Profit and Loss Budget Performance Summary as of the end of December 2019 are hereby incorporated as part of these minutes.

2. Review of Minutes: Victor Talbird made a motion to approve the December 16, 2019 minutes as written. Frank Laney seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: There were no outstanding items for 2019.

Adjournment

Bill Gautier made a motion to adjourn, and Frank Laney seconded. The meeting was adjourned at 8:45 p.m. and closed with the Lord's Prayer.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry