

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
February 17, 2020**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order at 7:05 p.m. on Monday, February 17, 2020. The following members of the Vestry were present: Vicki Bradley, Kay Burgess, Tyrus Cohan, Sara Concini, Nicole Gatchalian, Andrea Johnson, Mary Kintz, Christa Magee, Francine Pearce, and Allan Thunes. Frank Laney was absent. Also present were John Goehrke, Treasurer; and Lanny Wase, Clerk.

Formation

Lanny Wase opened the meeting with a prayer. Allan Thunes volunteered to bring a prayer or meditation to the next meeting.

Information

Discussion

1. Parochial Report Approval: George Adamik explained that each parish is required to submit an annual report to the diocese. This report summarizes information on membership, attendance, stewardship, financials, clergy, and more. Copies of the report were passed out for Vestry members to review. Kay Burgess made a motion to accept the 2019 Parochial Report as presented. Vicki Bradley seconded, and the motion was passed by unanimous voice vote.

2. Goals Review: George Adamik noted that the 2020 goals continued three from 2019, plus two additional items. The 2020 Vestry Goals are:

- Invite/Welcome/Connect
- St. Paul's Cares
- Capital Project
- Support development of an enhanced communications strategy
- Strengthen relationships within the church

3. Liaisons: Mary Kintz passed out copies of the 2020 Vestry Liaisons List. Liaisons are expected to contact the ministries for which they are responsible soon. Liaisons act as a conduit between the many and diverse groups at St. Paul's and the Vestry. This conduit goes both ways, sharing Vestry information with the ministries and sharing ministry information with the Vestry.

4. St. Paul's Cares Consultant: Mary Kintz reported that consultant Nicole Baxley of Turning Point Communications has been hired. The goal is to enhance communications both within the parish and beyond. The consultant will help us identify who St. Paul's is as a community and how we can best spread this message to those who are looking for such a community. She plans to meet with the Communications Committee and other groups within the parish to better understand what we are about. This work will cover both the message and methods of communication. It will include reviewing the

current mission statement and church logo. The consultant will be at St. Paul's sometime this spring or summer. The cost of this consultant will be covered by the grant for St. Paul's Cares.

5. Invite, Welcome, Connect Update: Vicki Bradley reported on the parish meeting which was held on Sunday, February 9, 2020 from 12:30 – 2:00 p.m. in the Parish Hall. The program included discussing where we are now and brainstorming ideas for the future. The goal was to set priorities and specific action steps. The overall intention of IWC is to promote meaningful and intentional relationships, not just parish growth.

6. Construction Update: Mary Kintz recapped who has been hired so far to help with this project: LS3P Architects and D. A. Everett Construction Group. Stewart Engineering has now been hired to help with the civil engineering aspect. A surveyor will send a report to Stewart Engineering, who will then send a proposal to the Town of Cary. Final revision drawings from LS3P are also expected. In the meantime, the committee will continue to meet with groups which will be impacted by construction, especially the Preschool.

7. Fundraising Review: George Adamik reviewed the history of fundraising at St. Paul's. Several years ago, a committee was formed to oversee fundraising events to avoid any negative impacts on overall stewardship. This committee, the Giving Board under the direction of Dan Loughlin, was charged with reviewing all fundraising proposals to be sure they fit into the church calendar and also reflect the mission of St. Paul's. However, this committee has not been consulted much lately and actually had not met in over a year. They have basically transferred oversight of the policy to Melanie and the Wardens. A better way forward might be for fundraising to once again fall under the purview of the Vestry. Kay Burgess and Christa Magee volunteered to form a Vestry subcommittee which would: keep an annual calendar of fundraising events and review any current fundraisers to make sure they are following the policies already in place. It was also noted that collection of non-monetary goods has been monitored by the Outreach Committee. Kevin McIntire, head of that committee, reports that this really isn't being done at this time. The Vestry Subcommittee on Fundraising was asked to also look into collections, perhaps keeping a calendar so that parishioners are not asked for too much or too often.

8. 2020 Budget: Treasurer John Goehrke presented a draft budget of \$1,070,618 for 2020. Currently, pledges are slightly under this amount, but more are expected to come in. Kay Burgess made a motion to add up to \$12,500 to the revenue items and to approve this proposed budget. Allan Thunes seconded, and the motion was passed by unanimous voice vote.

9. Elephants: George Adamik explained to new Vestry members the intention of this agenda item. It is intended for items not covered in the agenda, but most especially to capture questions or concerns that Vestry members might have heard. There were no "elephants" this month.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the January financial report, noting that it had been a very strong start for the year. Net income was \$85,659. The balance in the Capital Campaign Fund is \$743,560. The Endowment Fund balance is \$277,754.

Nicole Gatchalian made a motion to file the January 2020 Treasurer's Report. Mary Kintz seconded the motion, and it was passed by unanimous voice vote. The January 2020 Balance Sheet Summary and Profit and Loss Summary are hereby incorporated as part of these minutes.

2. Review of Minutes: Tyrus Cohan made a motion to approve the minutes of January 24-25, 2020, as written. Vicki Bradley seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: There were no outstanding items from the Vestry retreat.

Adjournment

Nicole Gatchalian made a motion to adjourn. Mary Kintz seconded, and the vote was unanimous. The meeting was adjourned at 8:22 p.m. and closed with the Lord's Prayer.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry