

**St. Paul's Episcopal Church  
Cary, North Carolina  
Vestry Minutes  
March 16, 2020**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

**Identity Statement**

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

**Call to Order**

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order via Zoom at 7:05 p.m. on Monday, March 16, 2020. The following members of the Vestry were present: Vicki Bradley, Kay Burgess, Tyrus Cohan, Nicole Gatchalian, Andrea Johnson, Mary Kintz, Frank Laney, Francine Pearce, and Allan Thunes. Sara Concini and Christa Magee were absent. Also present were the Rev. Javier Almendárez-Bautista, Associate Priest, John Goehrke, Treasurer; and Lanny Wase, Clerk.

**Formation**

Allan Thunes opened the meeting with a prayer.

**Information**

**Discussion**

**1. Coronavirus:** George Adamik stressed the importance of communication in keeping the parish connected. Care and Share will call and check in with more vulnerable and isolated parishioners. George plans to send out an email at least weekly with updates. The monthly newsletter will be on hold for now. George plans to include information in his email about how people can remain connected, both within and beyond the parish. Hopefully, the website can offer information about how to help various outreach ministries, such as Dorcas. The Rector's Discretionary Fund is also a good opportunity to help those in need. George will also remind people of the ongoing financial needs of the parish and how they can respond. Financial Assistant Brandy Satterfield is working with Tad Richard and Gordon Werner to set up an option for people to donate on the website.

There was a very good response to livestreaming this past Sunday's 9:00 a.m. service. This opportunity will continue for now, and perhaps even after the current coronavirus crisis ends. The livestream received well over 600 views. Instead of actually getting together, ministries will also be encouraged to use Zoom to stay connected.

It was consensus of the Vestry that staff members should continue to get paid, including Preschool teachers. It was suggested that careful records be kept, in case government reimbursement is provided.

A subcommittee was formed to meet with the Communications Committee to discuss how and what we need to communicate at this time. The following Vestry members volunteered for this subcommittee: Mary Kintz, Vicki Bradley, Francine Pearce, Nicole Gatchalian, Frank Laney, and Lanny Wase.

Mary Kintz will be negotiating with the realty company to obtain refunds for Men's and Women's Beach Weeks.

**2. Capital Project:** Mary Kintz has been in touch with contractor Donovan Everett. The survey has been completed. The next step is to get permits from the Town of Cary. The hope is for a phased permitting process. Plans for construction have been slightly tweaked and are now finalized. They have been submitted to D. A. Everett, who will put a final price tag on the project. Construction should get underway in May. As items are moved out of the Preschool in advance of construction, they will need to be stored, either in on-site storage pods or perhaps around our campus.

**3. St. Paul's Cares Update:** George Adamik reported that the Same God event had been a very powerful experience. Over 175 people attended. It was a good opportunity to meet interesting people of another faith and to feel solidarity with one another. The Youth Wing was open for Muslim prayers, since the event was held around sundown. Javier Almendárez-Bautista especially commended Aleta McClenney for her excellent organization. He also commended Brian Rudy, who set up audio/visual equipment for the event. Javier also mentioned that they have continued distributing the St. Paul's Cares signs. For example, they were taken to Newton Grove for a farmworkers gathering. Visitors from the Smithsonian Institute were there and took signs with them when they left. Javier also reported that Adult Formation had planned to cover the five themes during Lent. On March 1<sup>st</sup>, Sarah Ogletree of NC Interfaith Power and Light talked about Caring for Creation. Coming out of that session, a St. Paul's "Green Team" follow up group was suggested, and Mary Kintz will contact those who expressed an interest. George Adamik will also work with this group to talk about reaching beyond our parish, for example, becoming advocates for relevant legislation. On March 8<sup>th</sup>, Devin Ross and Stephan Whitley from ONE Wake spoke about Working for Justice with All Our Neighbors. Additional sessions, originally planned for Lent, have been canceled but may be rescheduled. Also, it is hoped that meetings can still be held with consultant Nicole Baxley of Turning Point Communications through Zoom.

**4. Facilities Manager:** George Adamik reported that he has met with a potential candidate for this position. He has been a contractor, has experience with this type of work, and understands that the position is only part-time. George would also like for him to meet with staff before a decision is made.

**5. Greenway:** George Adamik reported that the Town of Cary has been marking where the greenway will be. Melanie Fairbrother and Mary Kintz walked the property line with the appraisal consultant. The greenway will go approximately 10-14 feet within our property. It is hoped that an appraiser can give a fair estimate of the value of the land the town will need for the project. St. Paul's facilities and property are owned by the diocese. George has contacted Dick Taylor, President of the Diocesan Standing Committee, about the proposed greenway and any land deals that may result.

**6. Elephants:** Mary Kintz reported that the Appalachia Service Project has meet by Zoom. At this point, it's not certain that the trip will take place this summer. But the committee is working on fundraising ideas, since the Spaghetti Dinner had to be canceled. Any ideas they come up with need to get approval from the Vestry Fundraising Subcommittee.

### Decisions

**1. Treasurer's Report:** Treasurer John Goehrke reviewed the February financial report, noting that it had been a very strong month. Total income of \$107,101 was favorable to budget for the month by \$1 and favorable year to date by \$0. Total expenses of \$88,511 were favorable to budget for the month by \$4 and unfavorable year to date by (\$68). Net income of \$18,590 was favorable to budget by \$4 for the month and net income year to date of \$105,178 was unfavorable by (\$68). Month end total cash was \$1,319,507. Of this amount, \$1,069,358 is earmarked for restricted funds. There was \$193,614 in operating cash. The balance in the Capital Campaign Fund was \$842,790. The Endowment Fund balance was \$277,132.

Allan Thunes made a motion to file the February 2020 Treasurer's Report. Nicole Gatchalian seconded the motion, and it was passed by unanimous voice vote. The February 2020 Treasurer's Report, Balance Sheet Summary, and Profit and Loss Summary are hereby incorporated as part of these minutes.

**2. Review of Minutes:** Mary Kintz made a motion to approve the minutes of February 17, 2020, as written. Nicole Gatchalian seconded, and the motion was passed by unanimous voice vote.

**3. Action Register Review:** Reviewing the Action Register was postponed until the next meeting.

**Adjournment**

George Adamik thanked participants, and the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Lanny Wase  
Clerk of the Vestry