

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
April 20, 2020**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order via Zoom at 7:00 p.m. on Monday, April 20, 2020. The following members of the Vestry were present: Vicki Bradley, Kay Burgess, Tyrus Cohan, Sara Concini, Nicole Gatchalian, Andrea Johnson, Mary Kintz, Frank Laney, Christa Magee, Francine Pearce, and Allan Thunes. Also present were John Goehrke, Treasurer; and Lanny Wase, Clerk.

Formation

George Adamik opened the meeting with prayer.

Information

Discussion

1. Capital Project: Mary Kintz and Frank Laney reported that Preschool teachers have been packing up their classrooms, with only one teacher in the building per day. Materials are being moved to the Chapel and stored on the pews for easy access if items are needed. Natalie Sroka is packing the Children's Ministries Resource Room. The Kitchen is also being packed and cleared. Jeff Kager is moving the items from the shed to the basement of the Curry Center. It is hoped that an additional storage pod will not be needed. The tables and chairs will remain in the Parish Hall for now and can be rolled to another location when necessary.

2. Paycheck Protection Program: The application has been sent in, but we have not heard whether or not we will receive funds. Truist did send an email saying that our application is currently being processed.

3. Ministry in the Midst of the Coronavirus: Phone calls to parishioners by Vestry members, staff, and the Care Team are still being planned. Melanie Fairbrother is finalizing a list of about 620 names. George Adamik will write a script to make calling easier. The primary goal is pastoral, just checking in. The ONE Wake team is also making calls, and Mary Kintz will be sure calls are not being duplicated. Approximately 60 people do not have emails listed with the church. They could be asked if they're following St. Paul's on the website. Another question to be asked is whether people are having trouble connecting online to the services.

The livestreamed services have been very well-received. It is hoped that they can continue, even after this isolation period is over. Some additional technology might need to be purchased, including a second camera. The Communications Committee is also looking into making the services available on YouTube.

Ministry leaders were sent an email asking them to share what's happening with their groups during this time of isolation. Their responses will be posted on the website. For example, Meals on Wheels, Care and

Share, and others are taking on special precautions and extra responsibilities to help out in this time of crisis.

The safety and security of the St. Paul's campus was discussed. This is especially important since the buildings and grounds are vacant most of the time. The wardens and clergy are taking further measures to improve the security of the buildings and grounds, and the police are checking the parking lot more frequently.

4. Elephants: A question was raised about what re-opening might look like. It was noted that it's hard to make decisions since the timeline is unknown at this point. St. Paul's will follow Diocesan guidelines and timelines about re-opening.

George noted that this Sunday, April 26th, will be ASP Sunday, as planned. Elise Hubbard and Eddie Bricio will give addresses. They will have the option of recording at home, if they wish. May 17th will be Youth Sunday, with youth participants. As always, distancing guidelines will be followed and portions may be recorded.

Men's Beach Week and Women's Beach Week are planning to honor their special time in some way, perhaps via Zoom.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the March financial report, noting that St. Paul's is in a very strong position, financially. Total income of \$105,100 was favorable to budget for the month by \$16,735 and favorable year to date by \$16,735. Total expenses of \$76,449 were favorable to budget for the month by \$7,926 and favorable year to date by \$7,785. Net income of \$28,651 was favorable to budget by \$24,661 for the month and net income year to date of \$133,755 was favorable by \$24,519. Month end total cash was \$1,334,833. Of this amount, \$1,056,278 is earmarked for restricted funds. There was \$222,175 in operating cash. The balance in the Capital Campaign Fund was \$839,819.

Mary Kintz made a motion to file the March 2020 Treasurer's Report. Vicki Bradley seconded the motion, and it was passed by unanimous voice vote. The March 2020 Treasurer's Report, Balance Sheet Summary, and Profit and Loss Summary are hereby incorporated as part of these minutes.

2. Review of Minutes: Frank Laney made a motion to approve the minutes of March 16, 2020, as written. Tyrus Cohan seconded, and the motion was passed by unanimous voice vote. Frank Laney made a motion to approve the minutes of April 2, 2020, as written. Allan Thunes seconded, and the motion was passed by unanimous voice vote. Frank Laney made a motion to approve the minutes of April 11, 2020, as written. Sara Concini seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: There were no active items on the Action Register.

Adjournment

Nicole Gatchalian made a motion to adjourn, and Tyrus Cohan seconded. The meeting closed with the Lord's Prayer at 8:20 p.m.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry