

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
July 20, 2020**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

Senior Warden Mary Kintz called the regular monthly meeting of the vestry of St. Paul's Episcopal Church to order via Zoom at 7:00 p.m. on Monday, July 20, 2020. The following members of the vestry were present: Vicki Bradley, Kay Burgess, Sara Concini, Nicole Gatchalian, Mary Kintz, Christa Magee, Francine Pearce, and Allan Thunes. Tyrus Cohan, Andrea Johnson, and Frank Laney were absent. Lanny Wase, Clerk, was also present.

Formation

Nicole Gatchalian opened the meeting with the Collect for the Human Family. Vicki Bradley volunteered to bring a meditation or prayer to the next meeting.

Information

Discussion

1. Facilities Update: Mary Kintz shared information about the status of the construction project. Two permits are required by from the Town of Cary: one for building construction and one for the site plan. The church owns five separate pieces of property, totaling 12 ½ acres. Although they were previously combined into one parcel, the town doesn't have a record of this. Mary has filed an Affidavit of Recombination with the Register of Deeds and is keeping careful records for the future. Bill Shenton and his law firm have helped with the details. An arborist has visited the property to determine if we have any "champion trees," which are determined by specific measurements and calculations. We are awaiting his report, but he didn't think that we had any qualifying trees. In the meantime, the contractor has accepted bids from sub-contractors and should be able to provide us with an actual price tag soon. There is a plan to install bike racks, although the exact location hasn't been determined.

Since it may not be possible for the Preschool to use the Education Building when originally planned, creative options for using other areas of the campus are being considered. Opening the Preschool will depend on decisions by Wake County Public Schools, guidelines from the Episcopal Diocese of North Carolina, and also input from parents and teachers. Frank Laney, Brooke Bowersox, and Laura Gorman attended a diocesan meeting on Preschool and Sunday School protocols.

A question was raised about fire safety installations for the renovated Education Building. A sprinkler system will not be needed. New alarms and additional exits will be compliant with safety needs for the use of the building.

2. Staffing Update: The possible candidate who was interested in working with children, youth, and families has accepted another position elsewhere. Talks with the person interested in Facilities Management will continue when George returns. The eight-hour per week position of Volunteer Coordinator is still under consideration and might be especially helpful in making connections during this time. The vestry recommends moving forward with this position as well.

3. Connecting with the Parish: Another round of parish phone calls is planned. Vestry members are asked to email Mary Kintz if they are willing to re-call their list of parishioners. Members of the Invite/Welcome/Connect Committee have also volunteered to make phone calls. Quail Ridge Books has donated books to our parish. These books will be sorted and delivered to parishioners who may especially feel isolated or disconnected at this time. Vestry members are asked to email Mary if they are willing to help with these deliveries. Books that are appropriate for children will be donated to our Emergency meal distribution program.

4. ONE Wake Voter Registration Drive: ONE Wake is beginning an initiative to ensure that 100% of eligible voters in each of its member organizations are registered to vote and do successfully vote. There will be a meeting on Thursday, July 23, at 7:30 p.m. for voter registration teams to receive training on how to register voters online, how to request absentee ballots, and how to lead effective, relational voter registration calls. This initiative is strictly non-partisan.

5. Convention Delegates: The diocese has determined that the 205th Annual Convention held on November 20-21, 2020, will not meet in-person. St. Paul's is allotted 4 delegates. Mary Kintz is slated to be a delegate through 2020 and is willing to serve again this year. Frank Laney, Allan Thunes, and Kay Burgess also volunteered to serve as delegates through 2022. Nicole Gatchalian, Sara Concini, Tyrus Cohan, Christa Magee and Vicki Bradley volunteered to be alternates for a term of one year. Lanny Wase will email each of these volunteers for their contact information to be submitted with the registration form.

6. Pandemic Implications for Vestry Nominations: According to "St. Paul's Vestry Procedures," the vestry shall be composed of not fewer than three nor more than 15 members. In addition, vestry members may not serve consecutive terms. The Vestry Procedures also stipulate that voting must be in person, either by paper ballot or voice vote. This year, if there is an annual meeting, it will not be held in person, which leaves the question of how to elect new vestry members. Mary Kintz is looking for guidance from the diocese since these are unprecedented times.

6a. Amendment to St. Paul's Vestry Procedures: In reviewing the Vestry Procedures, it was noted that it states that the annual meeting and vestry elections are held on the second Sunday in January. Mary Kintz proposed the following motion: Since our annual parish meetings have been held in November since 2014, I move to amend the St. Paul's Vestry Procedures to reflect that the annual meeting and election of vestry members will be held on the first **or second Sunday** in November. Christa Magee seconded the motion, and it was passed by unanimous voice vote.

7. Elephants: It was suggested that the link to donate on Facebook is rather lengthy. Mary Kintz will check with the Communications Committee to see if this can be changed. Also, it was noted that many of the links are in small print, which is difficult for visually impaired people to see. Mary will also check with the Communications Committee to see if this is possible to change. Finally, Care and Share has received a grant from Whole Foods for flowers every Friday. These are being delivered to specific parishioners as needed.

Decisions

1. Treasurer's Report: In the absence of Treasurer John Goehrke, Mary Kintz briefly reviewed the June financial report. The financial status of the church is cautiously optimistic. Money from the PPP loan and sale of the easement has been helpful. Total income of \$83,032 was favorable to budget for the month by \$20,117 and favorable year to date by \$94,688. Total expenses of \$76,276 were favorable to budget for the month by \$123,553 and favorable year to date by \$47,636. Net income of \$6,755 was favorable to budget by \$43,669 for the month and net income year to date of \$199,411 was favorable by \$142,324. A \$108,500 PPP loan was received in April. In June, \$1,638 of PPP loan proceeds was used to help pay salaries and utilities. Month end total cash was \$1,438,143. Of this amount, \$1,092,620 is earmarked for restricted funds. There was \$287,831 in operating cash.

Mary Kintz made a motion to file the June 2020 Treasurer's Report. Nicole Gatchalian seconded the motion, and it was passed by unanimous voice vote. The June 2020 Treasurer's Report, Balance Sheet Summary, and Profit and Loss Summary are hereby incorporated as part of these minutes.

2. Review of Minutes: Mary Kintz made a motion to approve the minutes of June 15, 2020, as written. Vicki Bradley seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: The June register was reviewed.

Adjournment

The business portion of the meeting was closed at 7:55 with the Lord's Prayer. The vestry then gathered for a discussion of racial inequities facilitated by Aleta McClenney.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry