

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
November 16, 2020**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order via Zoom at 7:05 p.m. on Monday, November 16, 2020. The following members of the Vestry were present: Vicki Bradley, Kay Burgess, Tyrus Cohan, Sara Concini, Nicole Gatchalian, Andrea Johnson, Mary Kintz, Frank Laney, Christa Magee, Francine Pearce, and Allan Thunes. John Goehrke, Treasurer; and Lanny Wase, Clerk, were also present.

Formation

George Adamik opened the meeting with a prayer. Mary Kintz volunteered to bring a prayer for the next meeting.

Discussion

1. Vestry Nominations: The revised process for selecting new Vestry members was reviewed by the Chancellor of the Diocese and will now go to the Bishop for approval. George noted that all nominees must be baptized, adult communicants in good standing. Mary Kintz, Andrea Johnson, Nicole Gatchalian, and Vicki Bradley volunteered to form a nominating committee. Mary Kintz has the list of possible candidates from last year and will share this with the committee. The deadline for nominations from the parish, including self-nominations, is November 20. The Vestry will vote on the nominees at their December meeting.

2. Stewardship Update and Follow Up: Kay Burgess reported that 94 pledges have been received so far, including 3 new pledges. The total is \$382,270 and represents a 6.1% increase over last year for these pledges. The deadline is this Sunday, November 22. George Adamik will remind parishioners about pledging in his weekly letter. A pledge button will also be shown during the livestream this Sunday. Kay will divide the follow up call list among Vestry members.

3. Christmas Offering: In the past money has been received from both Advent envelopes and loose plate collection at Christmas services. It was decided to offer a giving opportunity during live streamed Christmas services this year. A special "donate" button could be pinned in the comment section during announcement time.

4. Stage 1B: George Adamik reported that the Diocese has announced that the entire diocese will move back to Stage 1B. Following Stage 2 protocols, St. Paul's was ready to offer a limited in-person service on November 22. This has now been deferred, and the services will continue to be live streamed with only clergy, lay reader, and technical staff. Jamie Gorski and Melanie Williams of Children's Ministries are working on plans for Christmas Eve, which may include a virtual pageant and drive-through nativity scenes. They will submit their ideas to the Diocese for approval. The health and safety of all involved is primary. The clergy are also possibly planning a live service to be held in the parking lot, using FM broadcasting. There will definitely be a live streamed service on Christmas Eve, which may be pre-recorded and shown at the scheduled time. There will also be a live streamed Christmas Day service, also possibly pre-recorded.

5. Invite, Welcome, Connect: The IWC Committee has drafted a job description for the Invite, Welcome, Connect Coordinator. This has been sent to George Adamik for his review and approval. It is hoped that this position may be highlighted in early 2021. Vicki Bradley also reported that the IWC Committee suggests that a few spots be reserved for newcomers when in-person services resume. She also noted that there are plans to offer the women of the parish an opportunity to gather for fun and relaxation via Zoom over the holidays.

6. Heifer International: George Adamik reported that Alison Arnold, the St. Paul's contact for Heifer International, has asked if it would be possible to have an opportunity for parishioners to continue to donate to this organization. She suggested that here might be a St. Paul's link on the Heifer website that could track donations from our church. The possibility of highlighting Heifer International and offering prayers on behalf of parishioners during announcement time of the Sunday live streams was discussed. A link to the Heifer website could be pinned in the comments section. This could be done starting in the new year. But Heifer's request for funds might be tied to the end of this year. George will talk with Alison about details.

7. Endowment: The application deadline for Endowment grants has been extended through November 30. Currently, grants can be requested from three funds: General Fund, Grounds Beautification Fund, and Outreach Fund. The Endowment Board will review applications and make recommendations to the Vestry. The Endowment Board also recommends establishing a new designated-use fund, described below:

The purpose of this Fund is to support the St. Paul's Nursery (currently referred to as "Kids' Club"). Distributions shall be used for non-operational purposes that (1) enhance the nursery's ability to serve the St. Paul's community, and (2) upgrade the nursery environment to attract new members to the church. Examples of envisioned uses of disbursements include: updating nursery signage to make the space feel more accessible and welcoming, implementing a child care software solution for parental child monitoring and notifications during services, and purchases of durable equipment such as cribs, playpens, rockers, and substantial age-appropriate toys.

Mary Kintz made a motion to accept the creation of this new fund to support the St. Paul's Nursery. Kay Burgess seconded, and the motion was passed by unanimous voice vote.

8. Refinance: Treasurer John Goehrke discussed possible scenarios for handling the capital campaign shortfall and financing construction before all pledges are completed. John will get back to the Vestry with more details in the next few months. He and Brandy Satterfield are currently exploring the options.

9. Elephants: George Adamik, Mary Kintz, and Frank Laney will meet with Town officials in the Planning and Development areas on November 18. They are planning to discuss their experience with the approval process for construction.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the October financial report. Total income of \$67,294 was unfavorable to budget for the month by (\$20,431) and favorable year to date by \$207,565. Total expenses of \$82,061 were favorable to budget for the month by \$14,120 and favorable year to date by \$88,412. Net income of (\$14,767) was unfavorable to budget by (\$6,312) for the month and net income year to date of \$280,656 was favorable by \$295,977. Month end total cash was \$1,595,555. Of this amount, \$1,165,884 is earmarked for restricted funds. There was \$367,266 in operating cash.

Mary Kintz made a motion to file the October 2020 Treasurer's Report. Vicki Bradley seconded the motion, and it was passed by unanimous voice vote. The October 2020 Treasurer's Report, Balance Sheet Summary, and Profit and Loss Summary are hereby incorporated as part of these minutes.

2. Review of Minutes: Kay Burgess made a motion to approve the minutes of October 19, 2020, as written. Francine Pearce seconded, and the motion was passed by unanimous voice vote.

3. Action Register Review: The October register was reviewed.

Adjournment

Nicole Gatchalian made a motion to adjourn the meeting. Mary Kintz seconded, and the meeting closed at 8:50 p.m. with the Lord's Prayer.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry