

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Retreat Minutes
January 22-23, 2021**

Mission Statement: Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

January 22, 2021

Call to Order

The Rev. George Adamik, Rector, called a special meeting of the Vestry of St. Paul's Episcopal Church to order at 8:00 p.m. on Friday, January 22, 2021 via, Zoom. The following members of the Vestry and Clergy were present: Gerri Bachelor, Vicki Bradley, Kay Burgess, Tyrus Cohan, Sara Concini, Tom Fransen, Oliver Gatchalian, Frank Laney, Christa Magee, Francine Pearce, Allan Thunes, Guy Vitaglione, Javier Almendárez-Bautista, and Candy Snively. Also present were John Goehrke, Treasurer; and Lanny Wase, Clerk.

Approval of Minutes

Kay Burgess made a motion to approve the minutes of January 19, 2021, as written. Francine Pearce seconded, and the motion was passed unanimously.

Election of Wardens

George Adamik named Frank Laney as Senior Warden for 2021. The Vestry approved by acclamation. Frank Laney nominated Kay Burgess for Junior Warden. Allan Thunes made a motion to close the nominations. Christa Magee seconded, and the motion was passed unanimously. Kay Burgess was approved as Junior Warden by acclamation.

2021-22 Calendar

Vestry meetings are scheduled for the third Monday of each month at 7:00 p.m.

Monday, February 15
Monday, March 15
Monday, April 19
Monday, May 17
Monday, June 21
Monday, July 19
Monday, August 16
Monday, September 20
Monday, October 18
Monday, November 15
Thursday, December 20

Annual Parish Meeting: November 7, 2021

Vestry Retreat: January 21-22, 2022

Ministry Liaisons

Vestry Liaisons are a source for sharing information to ministries and in return for sharing ministry news and concerns with the Vestry. The Ministry List is divided into seven major categories. All Vestry members are asked to look over these areas and to let George know by email their top two or three choices.

Adjournment

The meeting closed with Compline at 8:20 p.m.

January 23, 2021

The retreat was re-convened at 9:00 a.m. on Saturday, January 23, 2021, via Zoom. The following members of the Vestry and Clergy were present: Gerri Batchelor, Vicki Bradley, Kay Burgess, Tyrus Cohan, Sara Concini, Tom Fransen, Oliver Gatchalian, Frank Laney, Christa Magee, Francine Pearce, Allan Thunes, Guy Vitaglione, Javier Almendárez-Bautista, and Candy Snively. Also present were John Goehrke, Treasurer; and Lanny Wase, Clerk.

Small Group Discussions

The Vestry broke into small groups and then shared comments on the following questions:

- 1) What have we learned about St. Paul's from the way we responded this past year?
- 2) What are some things we'd like to change, improve, strengthen, or build on from the past year?

Review of 2020 Goals

Invite, Welcome, Connect – Highlights of report by Vicki Bradley:

- This initiative is based on a concept of church evangelism by Mary Palmer.
- The IWC Committee decided to first focus on the welcome and connect pieces.
- Greeter Ministry was revitalized under the leadership of Karen Smith.
- Social event at Bass Lake was planned to help people connect.
- Plans were made to hire a part-time person to identify newcomers, track engagement, etc.
- Links for newcomers were created and are displayed on Sunday service live streams.
- Newcomers are welcomed at virtual coffee hours.
- IWC Committee helped with welcoming and traffic control for Christmas live events.

St. Paul's Cares – Highlights of report by Javier Almendárez-Bautista

- Launched in 2019 through a large donation for expenses not covered in budget.
- Identified 5 core areas based in scripture that define the spirit of St. Paul's
- Created yard signs for church which were also made available to members.
- Work with REI; book, movie, discussion groups; participation in marches.
- Hosted movie, discussion and dinner with Larycia Hawkins and local Muslim groups.
- Donated money and items to Episcopal Farmworkers Ministry.
- Continued strong partnership with ONE Wake.
- Funded and worked with communications consultant Nicole Baxley.

Capital Project – Highlights of report by Frank Laney

- Parishioners helped to identify priorities: Ed Bldg renovation, expanded kitchen, expanded PH, PH new entrance, adult rest rooms, new doorway to main/office building.
- Hired D.A. Everett as contractor
- Permitting process ran from May-December.
- PS, kitchen, and other items moved to Chapel for storage.
- Cost overruns were detailed.
- Construction has now begun. Frank showed photos.

2021 Vestry Goals

Following brainstorming and sharing of ideas, the 2021 Vestry Goals were set as:

- 1) Invite/Welcome/Connect
- 2) St. Paul's Cares
- 3) Capital Project
- 4) Communications (To ensure we have the people and resources necessary to communicate effectively now and in the future.)

Resolution for Refinancing Mortgage

Frank Laney proposed the following resolution. Guy Vitaglione seconded, and the resolution passed unanimously.

RESOLVED, that the Parish of **St. Paul's of Cary**, Diocese of North Carolina (the "Parish"), acting through its duly elected vestry, does hereby determine that it is in its best interests to borrow the sum of **\$1,700,000** (the "Loan") from **BB&T now Truist** [name of lending institution] (the "Lender") at an interest rate of **3.1%** per annum, such Loan to be repaid in **120** monthly installments (*it is anticipated that as the final capital campaign pledges are received, this loan will be significantly paid down and that the monthly payments will then be adjusted*) with the final such installment due and payable in **January, 2031** [insert maturity date].¹¹ The Loan shall be secured by a [deed of trust] to **BB&T now Truist**, as trustee, in favor of the Lender on the Real Property known and described as:
tax parcel ID 0090528 and ID 0075684 (real property located at 221 Union Street, Cary, NC 27511)
[insert description of property] (the "Property").

FURTHER RESOLVED, that the proceeds of the Loan shall be used to [insert proposed uses such as "make necessary repairs to the Parish house," etc.]:

refinance existing mortgage and complete additions and renovations to the Education Building and Parish Hall, as underwritten by the church's Welcoming Christ Capital Campaign.

FURTHER RESOLVED, that the schedule and source of repayment of the Loan are as follows [describe schedule and source of repayment, including any pledges received thus far or capital campaign undertaken or to be undertaken]:

pending capital campaign pledge payments, annual pledge payments and excess operating cash.

FURTHER RESOLVED, that the Senior Warden and the Junior Warden be, and each of them hereby is, authorized and directed to seek the written consent of the Ecclesiastical Authority of the Diocese by submitting a certified copy of these resolutions and the additional materials required by the Standing Committee of the Diocese for its advice and consent, all as provided by the Canons of the Diocese.

FURTHER RESOLVED, that after receiving the written consent of the Ecclesiastical Authority of the Diocese, the Senior Warden and the Junior Warden be, and each of them hereby is, authorized, empowered and directed to execute and deliver all such documents and instruments as they may deem necessary or appropriate to effect the foregoing transactions.

Adjournment

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,

Lanny Wase, Clerk