

**St. Paul's Episcopal Church
Cary, North Carolina
Vestry Minutes
May 17, 2021**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

Identity Statement

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

Call to Order

The Rev. George Adamik, Rector, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order via Zoom at 7:05 p.m. on Monday, May 17, 2021. The following members of the Vestry were present: Gerri Batchelor, Kay Burgess, Sara Concini, Tom Fransen, Oliver Gatchalian, Francine Pearce, Allan Thunes and Guy Vitaglione. Vicki Bradley, Tyrus Cohan, Frank Laney and Christa Magee were absent. John Goehrke, Treasurer; and Lanny Wase, Clerk, were present. Mary Kintz was present for the Construction Update.

Formation

Gerri Batchelor shared a prayer called "Hymn to the Holy Spirit." Lanny Wase volunteered to bring a prayer for the next meeting.

Information

1. Alice Graham Grant: George Adamik reported that he has hired Alice Graham Grant as the new Associate Rector for Children and Youth Formation. Born and raised in Brooklyn, NY, Alice grew up as a member of Grace Episcopal Church, Brooklyn Heights. She earned her Master's in Divinity at Duke Divinity School and is completing a one-year lay curacy at Church of the Advocate in Chapel Hill. Alice will be ordained to the transitional diaconate this summer and will be ordained a priest about six months later. She will work closely with the Children's Ministry Committee and Youth Ministry Committee as well as provide supervision of the part-time Children's Ministry Coordinator and part-time Youth Ministry Coordinator. In addition, she will also provide clergy support to the Preschool, leading chapel services with the children. Alice will be meeting in person with staff on June 7. Since Alice is from our diocese, St. Paul's will receive a \$10,000/year stipend from the diocese for two years.

2. Summer Media Intern: George Adamik reported that there are plans to hire a summer intern to work with the Outreach Support Team. This intern will assist in implementing a communications plan with particular emphasis on producing short videos on outreach opportunities, developing website and social media content, and providing links to digital resources for parishioners interested in learning more about or participating in St. Paul's social justice and service ministries. There is a \$2,000 stipend for this position provided by St. Paul's Cares.

3. Eddie Bricio Internship: Eddie Bricio will be doing a short internship to learn what a priest does. Some of his internship will include talking with George and Javier, serving as an acolyte and lector, and meeting with the Pastoral Care Team.

Discussion

1. Facilities Manager: George Adamik is still looking to fill this position, which is budgeted to start in October. It is a 20 hour/week part time position.

2. Stewardship Plans: George Adamik noted that he is hoping to get an earlier start on stewardship this year. He and Javier plan to incorporate a stewardship message into their Adult Forum presentations. He asked Vestry members to be thinking of people who might be willing to work on a stewardship team.

3. Covid-19 Protocols: Beginning on Sunday, May 16, paper bulletins will be available. The 7:30 service will return on May 23. There is no longer a wait time required between services. Congregational singing with masks will be allowed, starting on May 23. Prayer books and hymnals will be returned to in the pews. Fully vaccinated lay readers and preachers may remove their masks from the lectern or pulpit, provided that they are 20 feet away from the nearest person. However, this space requirement might be difficult to achieve. Deacon Candy Snively is currently training Visiting Eucharistic Ministers who may go to facilities or individual homes. The VEM's will be required to wear masks, even if those they visit do not.

4. Construction Update: The current projected completion date is Memorial Weekend, as long as all inspections pass. This does not include installation of the new sewer line, which will run through the Curry Center property. The completion date and cost of this new line are not yet known. In mid-June there will be orientation sessions in the use of new systems in the building. It is hoped to get permission to begin re-stocking the building even while the sewer line is being installed. But this is uncertain. Many new fixtures are not included in the proposed costs. For example, the same tables and chairs will be replaced in the classrooms.

5. Capital Pledge Update: John Goehrke reported that approximately \$90,000 in additional capital fund pledges have been received since last November. A letter has been mailed asking people to extend their pledges. The "pledge" button on the website was down, but is working now.

6. Mini Ministry Fair: Mary Kintz announced that the first ever virtual mini ministry fair will be held on Sunday, May 23 at 10:15 a.m. This will be an opportunity to find out what's happening with the following ministries: Care and Share, Children's Ministries, Food Security Action Group, IT/Communications, ONE Wake, Refuge for Refugees, and Youth Ministry. The event will kick off with a video featuring these groups. This will be followed by breakout rooms where participants can listen to and talk with ministry leaders.

7. Elephants: Tom Fransen noted that Gordon Werner will be stepping down as webmaster at the end of May. There is a website team which has been working on posting content. However, someone will be needed to oversee the website. There was a short discussion about whether St. Paul's has outgrown having a volunteer in this position. Kay Burgess reported that the Adopt-a-Plot idea has been put on hold.

Decisions

1. Treasurer's Report: Treasurer John Goehrke reviewed the April financial report, noting that it had been another good month. Total income of \$78,238 was favorable to budget for the month by \$2,891 and favorable year to date by \$14,718. Total expenses of \$83,078 were favorable to budget for the month by \$2,680 and favorable year to date by \$8,364. Net income of (\$4,840) was favorable to budget by \$5,571 for the month and net income year to date of \$87,207 was favorable by \$23,082. Month end total cash was \$1,590,539. Of this amount, \$601,253 is earmarked for restricted funds. There was \$276,265 in operating cash. The balance in the Capital Campaign Fund was \$150,714 (\$150,714 in Maintenance Reserves, \$0 in Capital Projects). Allan Thunes made a motion to file the April 2021 Treasurer's Report. Gerri Batchelor seconded the motion, and it was passed unanimously. The April 2021 Treasurer's Report, Balance Sheet Summary, and Profit and Loss Summary are hereby incorporated as part of these minutes.

2. Review of Minutes: Kay Burgess made a motion to accept the minutes of April 19, 2021, as written. Oliver Gatchalian seconded, and the motion was passed unanimously.

3. Action Register Review: The Action Register was reviewed.

Adjournment

Kay Burgess made a motion to adjourn the meeting. Gerri Batchelor seconded. The motion was passed and the meeting closed at 8:30 p.m. with the Lord's Prayer.

Respectfully submitted,

Lanny Wase
Clerk of the Vestry