

**St. Paul's Episcopal Church  
Cary, North Carolina  
Vestry Minutes  
July 19, 2021**

***Mission Statement:** Acknowledging that all gifts come from God, the mission of St. Paul's Church is to know Christ and make Christ known.*

**Identity Statement**

St. Paul's Episcopal Church in Cary is home to an active, caring and diverse congregation of the Episcopal Diocese of North Carolina. Through corporate worship, spiritual development, fellowship and service we continue to grow together in faith. We strive to be Christ's welcoming, reconciling and transforming presence in the world through our many and varied ministries.

**Call to Order**

Kay Burgess, Junior Warden, called the regular monthly meeting of the Vestry of St. Paul's Episcopal Church to order via Zoom at 7:00 p.m. on Monday, July 19, 2021. The following members of the Vestry were present: Gerri Batchelor, Vicki Bradley, Kay Burgess, Tyrus Cohan, Sara Concini, Tom Fransen, Oliver Gatchalian, Christa Magee, Francine Pearce, Allan Thunes and Guy Vitaglione. Frank Laney was absent. Clerk Lanny Wase was present; Treasurer John Goehrke was absent.

**Formation**

Lanny Wase shared an opening prayer and Frank Laney was volunteered to bring a prayer for the next meeting.

**Information**

**1. Regathering Celebration – September 12:** This event will celebrate both our regathering and our new facility. A small planning group has begun work on possible ideas, including bouncy houses for children and a simple food offering (perhaps using food trucks). The plans are only tentative at this point since the pandemic status in September is still only a guess.

**2. Facilities Manager Update:** George Adamik has been interviewing possible candidates. When the new building opens, this position will become even more critical. The 20 hour/week job will entail many administrative duties, such as making room reservations, issuing key cards, and hiring outside contractors for needed repairs.

**3. Renovation Update:** About one-third of the items in the Chapel have been moved back into the Education Building. Another workday will be needed to move the remaining items. The kitchen has not passed final inspection and is not currently ready for use.

**4. Welcoming Alice – August 15:** George Adamik plans to introduce Alice at both the 7:30 and 10:00 services on her first Sunday, August 15. He would like as many Vestry members as possible to be present to welcome her.

**Discussion**

**1. Stewardship:** George Adamik it is working to recruit a few people to work on the upcoming fall stewardship campaign. St. Paul's is now a member of The Episcopal Network for Stewardship (TENS), which provides resources, including possible themes, timelines, artwork, pledge forms, and sample letters.

**2. Convention Delegates and Alternates:** Lanny Wase reported that the following people have volunteered to serve at this year's diocesan convention.

Delegates – Kay Burgess, Frank Laney, Allan Thunes, and Guy Vitaglione

Alternates (if needed) – Tom Fransen and Karen Smith

**3. Endowment Grant:** Kay Burgess reported that the Endowment Board is still considering 2021 grants. However, they have unanimously voted to approve one grant for courtyard lighting. Last year the Endowment Board and Vestry granted this project \$1700. That amount was insufficient to fully fund the installation. This year the Board has voted to grant an additional \$2800 to complete funding for this project. The \$2800 would come from the entire 2021 Grounds Beautification distribution of \$1000 and the remaining \$1800 would come from the 2021 General distribution. Kay Burgess made a motion to approve this recommendation of the Endowment Board and Vicki Bradley seconded. The motion was passed unanimously.

**4. Elephants:** There was a discussion about the decline in online attendance for Sunday services this summer. For example, less than 20 people signed on to watch the 10:00 o'clock service this past week. However, it was pointed out that many more people view the service at later times. For example, July 18 (the Rev. Javier Almendárez-Bautista, Celebrant) had 177 total views, July 11 (the Rev. Dr. Cathy Deats, Celebrant) had 238 total views, and July 4 (the Rev. George Adamik, Celebrant) had 400 total views.

There was a question about Lobster Fest. The committee is still deciding at this point and hopes to have a possible plan by the first of August. There are still many unknowns, including pandemic status and the cost of lobsters.

### Decisions

**1. Treasurer's Report:** In the absence of the Treasurer, Kay Burgess reviewed the June financial report. Total income of \$73,165 was favorable to budget for the month by 5,655 and favorable year to date by \$12,882. Total expenses of \$94,639 were favorable to budget for the month by \$1,953 and favorable year to date by \$20,359. Net income of (\$21,474) was favorable to budget by \$7,608 for the month and net income year to date of \$43,975 was favorable by \$33,241. Month end total cash was \$1,409,248. Of this amount, \$593,955 is earmarked for restricted funds. There was \$236,756 in operating cash. The balance in the Capital Campaign Fund was \$150,714 (\$150,714 in Maintenance Reserves, \$0 in Capital Projects). Gerri Batchelor made a motion to file the June 2021 Treasurer's Report. Tom Fransen seconded the motion and it was passed unanimously. The June 2021 Treasurer's Report, Balance Sheet Summary, and Profit and Loss Summary are hereby incorporated as part of these minutes.

**2. Review of Minutes:** Kay Burgess made a motion to accept the minutes of June 21, 2021, as amended. Oliver Gatchalian seconded and the motion was passed unanimously.

**3. Action Register Review:** The June Action Register was reviewed.

### Adjournment

Allan Thunes made a motion to adjourn the meeting. Kay Burgess seconded. The motion was passed unanimously and the meeting closed at 7:32 p.m. with the Lord's Prayer.

Respectfully submitted,

Lanny Wase, Clerk of the Vestry